



PATELEY BRIDGE TOWN COUNCIL  
The Council Chamber, King Street  
Pateley Bridge, HG3 5LE

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## MINUTES OF THE MEETING HELD ON TUESDAY 16 APRIL 2019

### Present:

Cllr C Skaife (Chairman)	Cllr H Jefferson (Deputy Chairman)
Cllr D Brackley	Cllr J Leggett
Cllr C Hawkesworth	Cllr S Lumley
Cllr Hesselden	Cllr D Marshall
	Cllr I Skaife

Clerk: Mrs S Adamson      In attendance: one Parishioner.

- 1 **To accept Apologies and reason for absence:** Cllrs Holt and Thompson
- 2 **Councillors' Declarations of Interest and Consideration of Dispensations:** none.
- 3 **Minutes of the Meeting held on Tuesday 02 April 2019:** it was resolved that the Minutes were a true record of the proceedings and they were signed by the Chair.
- 4 **Matters Arising**
  - (a) Min 12(a)(i): update on removal of tree at the Play Area: the Chair thanked Cllr Brackley for spotting the danger presented by the split in the tree trunk; fortunately the Caretaker was available immediately to cut the tree down so that the Play Area did not need to be closed. Ben Crosby to be asked to remove the stump when he was available.
  - (b) Min 13(d): report from the Mayor following her meeting at Barclays Bank: the Mayor had had a very lengthy meeting with the Branch Market Leader based in Harrogate. He had confirmed that with only 35 face-to-face transactions per week, keeping the branch open was not sustainable, although the Mayor had pointed out to him that this number might have been higher if a manager had been available in the branch. Barclays was aware of the impact of its closure upon customers, and had put in place various measures to help customers, especially those considered vulnerable, and these measures would continue once the branch was actually closed. He had not known that the cash machine company had started to charge customers for using its ATM on the High Street, and if he had, Barclays would have installed a free-to-use one; he said he would contact the Spar to see if there was anything he could do and would also contact the Dales Corner. Mobile banking was considered to carry too much risk. The Mayor had asked him if Barclays was willing to give something back to the community and Mr Moore said that the Barclays employees held volunteer days and would be happy to consider suggestions; there was also a matchfunding scheme which the Council could consider. He asked the Mayor to keep in touch. Cllr Jefferson added that the Post Office supplied change for businesses.

## 5 County Matters

- (a) To receive the Extension of the Temporary Vehicle Activated Sign (VAS) Protocol: the protocol permitted parish councils to install a temporary, battery powered vehicle activated sign (VAS) within the highway boundary. The agreement between the local council and NYCC would follow various stages, from site assessment by NYCC, through to ongoing maintenance, volunteer training and a rotating site deployment schedule. The only permitted signs would be Speed Control Signs with an alternating display of the speed limit and a SLOW DOWN message. Current costs including retention sockets and signposts, and the VAS themselves, would be between £3,000 and £3,250 + VAT. NYCC recommended two suppliers and although parish councils could purchase from other manufacturers, these would have to be approved by NYCC. As the scheme only permitted temporary deployment of the VAS, parish councils could form partnerships to share the costs if necessary. It was agreed that this should return to the Agenda so that details of the request could be fixed.

## 6 District Matters

- (a) To receive information about the District Improvement Initiative: it was agreed that the Council should make another application for refurbishment of the public toilets at Southlands.
- (b) To receive information on 'Looking out for our Neighbours' campaign: noted.

## 7 Planning Matters

- (a) Applications to Harrogate Borough Council
- (i) DCPARISH 6.49.208.Q.FUL 19/01460/FUL. *Conversion of residential care home and basement flat into six no. residential flats, at Nydsley Residential Home, Mill Lane, Pateley Bridge HG3 5BA.* No objections, with two abstentions.
  - (ii) DCPARISH 6.49.478.B.FUL 19/01556/FUL. *Erection of detached garage at 8 The Drive, Pateley Bridge HG3 5NT.* No objections.
- (b) Decisions by Harrogate Borough Council: the following were noted.
- (i) DCPCDEC 6.49.77.K.FUL 16/00621/FUL. *Renovation and relocation of public bar with ancillary accommodation, and creating of 3 holiday cottages to be used in conjunction with bar (revised scheme), at the Birch Tree Inn, Glasshouses HG3 5EA.* Approved subject to conditions.
  - (ii) DCPCDEC 6.49.565.A.FUL 19/00131/FUL. *Retention of four off-street parking spaces, demolition of existing stone boundary walls and piers and removal of boundary gates at 2,3,4,8 Albert Terrace, Glasshouses HG3 5QN.* Approved.
  - (iii) DCPCDEC 6.49.546.B.FUL 19/00809/FUL. *Erection of single storey extensions and porch, conversion of loft to form additional living accommodation, alterations to fenestration and demolition of existing extensions (Revised Scheme), at Hillcrest, Panorama Walk, Pateley Bridge HG3 5NH.* Approved subject to conditions.
  - (iv) DCPCDEC 6.49.546.C.FUL 19/00714/FUL. *Erection of replacement garage and demolition of existing garage/store, at Hillcrest, Panoram Walk, Pateley Bridge HG3 5NH.* Approved subject to conditions.

- (v) DCPCDEC 6.49.421.G.FUL 19/00632/FUL. *Erection of glass room at Top Wath Laer, Wath Road, Pateley Bridge HG3 5PG.* Refused as by virtue of its form, appearance, siting and style, it would be visually harmful to the character and appearance of the converted barn and Nidderdale Area of Outstanding Natural Beauty. The building is an undesignated heritage asset and the glass room would present a 'suburban and domestic' feature that is considered incongruous. It would result in substantial harm to the host building's special character and there are no public benefits associated with the development. The proposal is therefore contrary to guidance in the NPPF, Re-use and Adaptation of Rural Buildings Design Guide, Heritage Management Guidance and House Extensions and Garages Design Guide, Policies SG3, SG4 and EQ2 of the Core Strategy, Saved Policies C1, C2, C16, H15 and HD20 of the Local Plan.

(c) Enforcement matters: none.

(d) Appeals: none.

## 8 Financial Matters

(a) Payments: it was resolved to authorise the following for payment:

- (i) The Clerk's Working at Home allowance and contribution to internet, 1<sup>st</sup> October 2018 to 31<sup>st</sup> March 2019: £129
- (ii) Bewerley Parish Council: share of Cemetery Field rental: £30
- (iii) HBC Trade Waste bin, emptying x 2 March: £20.42

(b) Receipts: noted.

- (i) Shepherd & Sons: £120 rental of Cemetery Field 2019: £120
- (ii) NYCC Locality Budget for renovation of bus shelter: £3,500

## 9 Correspondence

(a) To discuss a letter from Nidderdale Plus about parish participation in the meetings of the Nidderdale Strategic Partnership: this letter contained incorrect information about the participation of Pateley Bridge Town Council and the Acting Manager at Nidd Plus had sent her apologies to the Council. Cllr Skaife said that in her role as the Chairman of the NSP she would clarify the role of other parish councils as proposed by Nidd Plus. Cllr Leggett noted that it was six months since the Council had written to the Partnership querying its revised constitution and had still not received a reply.

(b) To receive the NALC briefing note on the CIL for parish and town councils: the Mayor recommended this to fellow councillors as an excellent summary of the Community Infrastructure (CIL). Running alongside S106 charges on developers, the 'neighbourhood proportion' of the levy could be used to fund the provision, improvement, replacement, operation or maintenance of infrastructure, or anything else that was concerned with addressing the demands that a development placed on an area. 'Infrastructure' included physical, social and green infrastructure e.g. highways, cycleways, education facilities, sports and community halls, parks and play areas. The paper included some interesting examples of how the CIL had been spent, and advised local councils to consult their local communities to create a list of local priorities i.e. an Infrastructure Investment/Delivery Plan so that an evidence base could be provided for spending decisions, which would be required by the charging authority (HBC). This would be introduced when the Harrogate District Local Plan was approved.

**10 Council Business**

- (a) To appoint a council representative to the Nidderdale Strategic Partnership:  
Cllr Holt, who had previously said that he would be willing to take on this role, was unanimously appointed as the Council's representative.

**11 Exchange of Information**

- (a) Following an approach by a parishioner, there was a discussion about a 'memorial' planting that had been made by unidentified people on a field rented to the parishioner. It was recognised that this was a very sensitive subject but the Parishioner should be advised to approach the landlord.
- (b) Cllr Jefferson requested that the inside of the bus shelter at the terminus should not only be deep cleaned as mentioned in the previous Minutes, but also repainted.
- (c) Cllr Brackley said that gullies outside the Mill in Glasshouses had still not been cleared out and two of the cast iron covers were broken. The Clerk to check the status on the parish portal.
- (d) Cllr Leggett suggested that HBC should be asked whether they could buy the land at the redundant NYCC depot in the town, as it was known that they were looking for land for social housing use; it was resolved that the Clerk should write to the Head of Housing to make the suggestion.
- (e) Cllr C Skaife said that she was one of the 'game makers' for the TfY and would be based in Beverley, Beckwithshaw, Whitby and then finally Pateley Bridge on the Sunday; she would like to wear her mayoral chain whilst in Pateley Bridge and asked for approval from fellow councillors which was freely given.

**12 Parishioners' Representations**

- (a) The Parishioner present asked about the possibility of opening up the river to other users outside of the Nidderdale Anglers, for the benefit of visitors and residents. This was greeted sympathetically but recognised as a sensitive issue.

**13 Dates of next meetings**

The next full council meeting, which will be the Annual Meeting of the Council, will be held on Tuesday 14<sup>th</sup> May 2019 at 7.15 pm.