



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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MINUTES OF THE MEETING HELD ON TUESDAY 03 SEPTEMBER 2019

Present:

Cllr C Skaife (Chairman)	Cllr J Leggett
Cllr D Brackley	Cllr S Lumley
Cllr C Hawkesworth	Cllr D Marshall
Cllr S Hesselden	Cllr I Skaife
Cllr M Holt (Deputy Chairman)	Cllr C Thompson
Cllr H Jefferson	

Clerk: Mrs S Adamson

In attendance: Ms Brogan Maguire, Nidderdale Herald
Three Parishioners

1 **To accept Apologies and reason for absence:** none.

2 **Parishioners' Representations**

- (a) written representation about the planning application by Brierley Homes at the old NYCC Highways depot: a resident of Millfield Street was very concerned about increased traffic on the street which would be generated by the twenty houses. The Clerk had sent the resident a copy of the Council's response to the application and suggested how important it was for residents to send individual responses if they objected.
- (b) written representation about the lights on Bishops Close: a resident was becoming increasingly frustrated by the continued absence of street lighting on Bishops Close, originally reported to Highways by the Clerk on the 20th May. Highways were now pursuing this with the electricity company as it was due to a faulty cable; they would continue to press the company in an effort to speed up the repair, however they did point out that *"there is no legal requirement for the County Council to provide or maintain street lighting. The Highways Act (1980) gives the County Council the power to install street lighting but in no way places a liability on us to do so. Our attendances on site have all been within the Council's declared timescales and the appropriate notices have been issued to the electricity company as required. Residents should take adequate precautions for their own safety at all times, regardless of whether the street lighting is working"*.

3 **Councillors' Declarations of Interest and Consideration of Dispensations:** there were no declarations of interest nor requests for dispensations.

4 **Minutes of the Meeting held on the 06 August 2019:** it was resolved that the Minutes were a true record of the proceedings and they were signed by the Chair.

5 Matters Arising

- (a) Min 7(c): response from organisers of the UCI about the Sportive: the organisers had informed Sport Nidderdale that on Sunday 22nd September, the Sportive would be passing through:
- Pateley Bridge between the hours of 8.15am and 12.35pm
 - Greenhow Hill between the hours of 8.20am and 11.00am
 - Lofthouse between the hours of 9.30am and 12.45pm.
- They would have stewards at key junctions on the route to provide extra reassurance at key areas, and all riders would be given a thorough briefing at the start of every wave to ensure adherence to their cycling code of conduct, and to the Highway Code. The organisers would emphasise areas of the route to take care in, including a note about taking extra care in Pateley Bridge.
- (b) Min 8(a)(vi): Planning Application at old Highways Depot: Cllr Lumley said that the decision whether this should be heard by the Planning Committee would be made by the Chair of the Committee and the Head of Planning Consultation, and as the ward councillor he had made a request for it to do so. The Clerk said she had flagged the application up to the Head of Housing at HBC.
- (c) Min 7(a): Cllr Leggett raised the subject of street cleaning and bin emptying; although the extra capacity on the High Street had been very welcome, the change in the schedule had not been accommodated and he reported that on the Saturday of the Bank Holiday weekend the bins had been overflowing. He had read in the local paper that the review into recycling and waste disposal by HBC was now complete but the discussion of it had been held in camera. He suggested that the Council should write to HBC to enquire what affect the new schedule and structure would have on Pateley Bridge, for instance,
- would the street cleaning be carried out by mechanised means
 - would this include cleaning under and behind the recycling bins
 - would the town receive a lesser service
 - and on which days would the bins be emptied.
- (d) Min 12(a): Cllr Skaife read a letter from a householder living adjacent to the Sandy Steps to thank the Caretaker for the wonderful job he had done with the hedge cutting and tidying of the path. There was often a problem on the steps when the conifer at the top of the steps shed its needles and after a short discussion it was resolved to add the task of a monthly inspection and any remedial work to the Caretaker's job sheet. The Clerk was also asked to report a loose handrail on the path to the bungalows on Greenwood Avenue which had come away from the upright and was dangerous.

6 County Matters

- (a) Cllr Lumley was asked to follow up the faulty handrail and the rippling surface on the river bridge which had already been reported to NYCC.
- (b) Cllr Lumley reported that all information about road closures during the UCI was available on the county and district council websites and on that of the race organisers <https://worlds.yorkshire.com/> .

- 7 **District Matters:** Cllr Lumley said there was nothing significant to report.

8 Planning Matters

(a) Applications to Harrogate Borough Council

- (i) 19/03156/FUL. *Erection of 1 no two-storey extension and creation of access with 2 no parking spaces at 4 Glencoe Terrace, Sandy Lane, Glasshouses HG3 5DU.* No objections.

(b) Decisions by Harrogate Borough Council: the following were noted:

- (i) 19/01559/FUL. *Erection of dwelling with access at Sunnyside Cottage, Blazefield, HG3 5DN.* Permission refused. The proposed dwelling and access was not considered sustainable development due to the significant environmental harm to the site and wider setting; it would fail to preserve the landscape character of the site and there would be no public benefits or special circumstances associated with the proposal that would outweigh the harm; the proposal would substantially harm the landscape value of the trees protected by the TPO. Insufficient and inaccurate information had been provided to assess the proposal's impact on highway safety. The proposal would substantially impact on ecology and protected species.
- (ii) 19/02399/FUL. *Demolition of access lobby and erection of single storey extension at 27 Greenwood Avenue, Pateley Bridge HG3 5LS.* Permission Granted.

(c) Enforcement matters: the following were noted:

- (i) Case No. 19/00463/PR01. Possible breach of control by intent to remove cobbles from courtyard at Apothecary's House Tearooms, 37 High Street, Pateley Bridge HG3 5JZ
- (ii) Case No. 19/00478/PRO1. Possible breach of control by installation of air conditioning unit and piping at The Oldest Sweet Shop in England, 39 High Street, HG3 5JZ.

(d) Appeals: none.

9 Financial Matters

(a) Accounts for Payment: it was resolved to authorise the following for payment:

- (i) Clerk Working at Home Allowance and contribution to internet costs, 1st April 2019 to 31 Sept 2019: £129.
- (ii) HBC Trade Waste July x 2: £21.14
- (iii) Cllr C Skaife: mileage for 2018-19: £302.85
- (iv) PR Snow Services: refurbishment of Glasshouses Bus Shelter: £2,054
- (v) Clerk's salary payable 30 September 2019: Gross £999 Net £858.80

(b) Receipts

- (i) Glasshouses garage rental August: £35

10 Correspondence

(a) To receive letter from Dr Joanna Moody, Chair of the Friends of the Cemetery:

Dr Moody had written to say what an honour and a surprise it had been to be presented with a town plaque at the previous council meeting. She said it was a wonderful recognition of the work of the Cemetery Friends Group, and on behalf of all members of the group, some of whom had been alongside since the start in 2004, she thanked the council for its interest and support.

- (b) To receive information about Nidderdale Health and Wellbeing Fair to be held on Saturday 12th October in the Memorial Hall, organised by Nidd Plus: the Mayor and Cllr Jefferson would attend this event where very many organisations would be represented. The Council welcomed this new initiative, which would enable residents to speak face-to-face with a wide range of health and wellbeing service providers including local charities and statutory bodies; it was an excellent chance to find out about services, support and activities provided for rural residents.
- (c) To receive the YLCA White Rose August Update: of interest was the government grant schemes towards funding for electric vehicle charging infrastructure. It was agreed that this should be raised at the next HBC Parish Consultation meeting.
- (d) Parish Council Briefings 2019 – invitation from HBC: these would take place on Tuesday 1st and Wednesday 2nd October in Harrogate at the Civic Centre. Divided in two parts the first session would cover some general areas such as the Local Plan and wider changes to the planning system and the second session would be specifically about the planning system and development management and where parish councils fit in. The Clerk said she had attended this last year and it had been extremely informative and she would recommend it to all councillors.
- (e) To receive information from HBC about their Small Transport Grant Scheme: funding was available up to a maximum of £5,000 to support one-off specific items, activities or projects that positively impact on the transport infrastructure across the district. <https://www.harrogate.gov.uk/grants>
- (f) To receive information about the Rural Community Energy Fund: noted.
- (g) To receive information about Warm and Well (fuel poverty) event at HBC on 11th September in Harrogate and 18th September in Ripon: Cllr C Skaife said she would attend the event in Harrogate.

11 **Play Area/Millennium Green**

- (a) Play Area: Cllr Jefferson had been unable to carry out the inspections so these had been undertaken by Cllr I Skaife. He reported that the equipment was in good working order but the goal nets needed to be anchored with new cable ties and he would do this himself. Cllr Marshall offered to carry out the inspections in September.
- (b) Millennium Green
 - (i) Submission of application to Bettys Centenary Fund for pond restoration: noted. Cllr Holt congratulated the Clerk on writing a good application.

12 **Council Business**

- (a) Caretaker Tasks for September: standard task plus emptying bins on High Street and at the bus terminus on Saturday morning the 20th September; carry out repairs to roof of bus shelter at terminus; fill in the holes on the stone troughs on the High Street where the In Bloom plaques had been attached, to prevent water ingress which in winter weather would freeze and possibly split the stone. Cllr Thompson said that the screening of the Last Night of the Proms would be taking place on Saturday 14th September and it would be very helpful if the Caretaker could cut the grass on the Village Green a couple of days beforehand and also remove the grass cuttings.

- (b) Refurbishment of Southlands public toilets – update: apart from the disabled unit, the toilets would be closed whilst the plumbing and tiling was carried out. The work, which would take three weeks, would include:
- new wall and floor tiles in gents
 - new toilet pans and toilet seats in gents
 - new pipework and flushing systems to urinals
 - new manhole cover in gents
 - new wall tiles in ladies
 - new access panels to ladies cisterns
 - new doors to ladies and gents (replaced with framed ledged and braced)
 - new lighting/ and emergency lighting in all toilet blocks
 - new extractor fans fitted
 - complete re-decoration
 - removal of the baby changing fold down table from the open area to separate cubicle with WC with a new lock and occupied indicator bolt for privacy.
- (b) To discuss the draft Fly Posting Policy: following the discussion at the July meeting Cllr Thompson, as requested, had drafted a policy. However there was still consensus that the Council would prefer to continue with its 'light touch' approach for the sake of good community relations. It was agreed that the document was an extremely comprehensive and professional document which should be kept for reference but not formally adopted, and that if a major problem arose it would be addressed on an ad hoc basis. The Mayor thanked Cllr Thompson for the work he had put into it.

13 Reports from Committees

- (a) Bewerley & Pateley Bridge Joint Liaison, 12th August 2019: the Minutes had been circulated and the following noted:
- (i) the bandstand had been repainted and replacement hanging basket stanchions installed; HBC had been asked to quote for planting the beds around the bandstand with shrubs which might be cheaper than the current arrangement of bedding plants.
 - (ii) Cllr Leggett queried the mention of outdoor sports equipment in the Recreation Ground – to return to the next Agenda. This led to a more general discussion about support for local sports clubs which were suffering from declining membership and it was suggested that the Herald could feature some of the clubs and their facilities to encourage new members. Brogan Maguire said she would be interested in doing this and it was agreed that her email address could be publicised in the next newsletter so that clubs could make contact with her.
- (b) Finance Working Group: the FWG had met earlier in the evening to carry out the necessary financial internal controls including checking the bank reconciliation.

14 Exchange of Information

- (a) Cllr Marshall said that the two bridleways from Fellbeck to Smelthouses were completely blocked. The Clerk to report to NYCC.
- (b) Cllr Jefferson said that the potholes behind the flats at Yorke's View had still not been filled in; the Clerk to chase with Highways.
- (c) Cllr Jefferson said that the toilets in the Recreation Ground had not been locked at night when the cleaner had been away, and she had been surprised that when HBC had been informed, they had sent an employee from Harrogate to lock them instead of using the usual cover in Pateley Bridge.

- (d) Cllr Leggett said that somebody had strimmed the Himalayan Balsam on the full length of the riverside walk footpath, a job which must have taken a long time to complete.

15 **Parishioners' Representations:** there were no further representations.

16 **Dates of next meetings**

The next council meeting will be held on Tuesday 1st October preceded by a meeting of the Mayor's Fund Committee at 6.45pm

The meeting closed at 8.25pm

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