



PATELEY BRIDGE TOWN COUNCIL  
The Council Chamber, King Street  
Pateley Bridge, HG3 5LE

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## MINUTES OF THE MEETING HELD ON TUESDAY 04 JUNE 2019

### Present:

Cllr C Skaife (Chairman)	Cllr H Jefferson
Cllr D Brackley	Cllr J Leggett
Cllr C Hawkesworth	Cllr D Marshall
Cllr S Hesselden	Cllr I Skaife
Cllr M Holt (Deputy Chairman)	Cllr C Thompson

Clerk: Mrs S Adamson

In attendance: five Parishioners.

1 **To accept Apologies and reason for absence:** Cllr Lumley

2 **Parishioners' Representations**

- (a) written representation about street lighting on Bishop Close: a parishioner had complained that since the resurfacing of New Church Street, Bishop Close had been plunged into darkness as none of the street lights were working. The Clerk said she had reported this to NYCC and in the meantime the Parishioner had said that she had been contacted by npower who would be carrying out a fault repair to their cable network on the 10<sup>th</sup> June, which could be related to the problem. To be monitored.
- (b) request to use street furniture on the High Street for posters: a business which held vintage sales at the Auction Mart in Bewerley had made this request to NYCC who had advised that it was up to the parish council to give permission. Bewerley Parish Council had already given permission. The Clerk had contacted HBC who had informed her that the lamp posts all belonged to NYCC. Pateley Bridge councillors had differing views about the legalities and aesthetics of this but in the end there was a consensus that the Council would prefer a light touch and not object to this taking place as long as the posters were removed immediately after the event. However one of the parishioners advised the Council that in the village where he lived, the old wooden electricity poles were plastered with ancient bills and he strongly advised against it.
- (c) a Parishioner who lived near the turning circle at the bus terminus had complained about a very large 2" deep pool of water that formed in front of the bus shelter as the road had steadily sunk since it was first laid; passengers had to step through it to board the bus. The Clerk to forward to Highways.
- (d) another Parishioner enquired about progress made by the Council in its investigations into the nidderdale.co.uk website. Cllr Thompson said he had had a good look at it and it had all the correct legal requirements as to copyright etc, however it was contentious in that it classed itself as the 'official' website for Nidderdale whereas in reality one had to be a member of the CoT to be featured on it. The Parishioner could complain to the Advertising Standards Authority if he wished to take it further.

- (e) the same Parishioner said that the Heritage Trail plaques were in a shocking condition and asked when they were going to be redone. To return to the Agenda, as a quote for the work had been received some time ago.
- (f) a Parishioner who had complained about the condition of the Sandy Steps at the last meeting said that although workmen had been there, no real improvements had been made and there was now a proliferation of thistles. There were overhanging branches and the hedge from the adjoining property needed trimming. The Clerk said that she was meeting the HBC Arboriculturist the following week about various tree-related matters and Cllr Jefferson agreed to attend as well.

### 3 **Councillors' Declarations of Interest and Consideration of Dispensations:**

Cllr Jefferson declared a non-pecuniary interest in 8(a)(i) as she knew the applicants well and said she would abstain from the voting.

### 4 **Minutes of the Meeting held on the 14 May 2019:** it was resolved that the Minutes were a true record of the proceedings and they were signed by the Mayor.

### 5 **Matters Arising**

- (a) Min 15(c)(ii): retrospective planning application at Cross Gates Quarry. To receive an update from NYCC Planning Services: NYCC had informed the Clerk that the application was nearing the sign-off stage and should be determined in the next few weeks, with the recommendation being for approval. This long-standing situation had caused repeated and considerable annoyance and the Clerk was asked to write to NYCC saying that whilst it welcomed the landscape improvements, it deplored the flagrant disregard of the planning regulations.
- (b) Min 17(a): to receive a copy of the St Cuthbert's PTA's insurance policy in respect of their Summer Fair to be held on the Recreation Ground and to consider their request to use the electricity supply at the bandstand rather than hiring a generator: the Clerk advised that it had been agreed at the Joint Liaison meeting earlier in the evening that Cllr Spooner of Bewerley Parish Council would deal with this request.
- (c) Min 21(a): confirmation of action by HBC Housing to make any necessary repairs to wooden handrails on communal footpaths at St Mary's Bungalows: an inspection order had been raised by the Housing Department.

### 6 **County Matters**

- (a) Old Highways Depot: there was a discussion about the response from the Head of Housing and Property at HBC to the Council's request that HBC consider purchasing this site from NYCC as part of their acquisitions policy for social housing: the request had been treated sympathetically and passed to the HBC land buyer for consideration, but the Officer had said that for various reasons she was of the opinion that it was unlikely that NYCC would sell the site rather than develop it themselves. There was a consensus that Pateley Bridge Council should pursue this further rather than waiting for the planning application to be submitted, and various avenues were discussed. As a first step the Clerk was asked to contact the Head of Housing to suggest that even though NYCC had no remit to provide social housing it might consider selling a small part of the site to HBC for social housing.

- (b) NYCC Mobile Household Recycling Unit: there had been understandable anger about the change of dates in May/June when residents had turned up to find that the compactor lorry had visited the Showground the previous week; the Clerk said that this would be repeated in July/August, with two collections in July on the 6<sup>th</sup> and the 27<sup>th</sup> but no collection on the first Saturday in August. It was noted that the current contract finished at the end of March 2020 but in the meantime, the Clerk was asked to contact NYCC and ask them not to meddle with the dates. There would be a need for a blanket coverage of publicity to alert the public that there would be no visit at the beginning of August.
- (c) Potholes on the road behind Yorke's View: Cllr Jefferson reported the dangerous state of some of these potholes, but it wasn't clear whether this was the responsibility of NYCC or HBC as it was an unadopted road. The Clerk to follow up with the appropriate council.

## 7 District Matters

- (a) Bins and recycling – update: the Street Cleansing Manager at HBC had told the Clerk that the review of street cleaning and recycling was still under review and it would take another three months to finish the plan. The next step would be to include households who did not benefit from doorstep recycling in the scheme and the Council would be targeting all local businesses to encourage uptake of trade waste contracts, so that the domestic recycling sites such as the one in Pateley Bridge were not abused. It cost HBC £10,000 a year to collect fly tipping from the district recycling sites. The bins in Pateley Bridge were emptied twice a week and also on Sundays from Easter onwards. In the meantime, he would be very happy to meet Pateley councillors to discuss bin provision and emptying.
- (b) Cemetery and Cemetery Field – update from HBC: the Bereavement Services Manager had confirmed that the maintenance team would have a look at the fountain and advise on any necessary repairs; that he was very happy for the Friends of the Cemetery to maintain the noticeboards and would provide a key for them to do so, and that he thought that there was approximately seven years of burial space left in the Cemetery, but that due to a recent increase in burials, he would verify this with the Estates Department.

## 8 Planning Matters

- (a) Applications to Harrogate Borough Council
  - (i) DCPARISH 6.49.733.FUL 19/01792/FUL. *Siting of 1 converted railway carriage to form holiday let on land comprising rough grass at 416205 466702, Wath Lane, Pateley Bridge.* No objections by a show of hands. Cllr Hawkesworth later requested that his objection be recorded.
  - (ii) DCPARISH 6.49.208.Q.FUL 19/01460/FUL. *Conversion of residential care home and basement flat into six no. residential flats at Nydsley, Mill Lane, Pateley Bridge HG3 5BA.* Application withdrawn.
- (b) Decisions by Harrogate Borough Council: the following was noted:
  - (i) DCPCDEC 6.49.B.FUL 19/01556/FUL. *Erection of detached garage at 8 The Drive, Pateley Bridge HG3 5NT.* Approved subject to conditions.
- (c) Enforcement matters: the following was noted:
  - (i) Case No 19/00297/PR15. *Possible breach of planning control at Quarry House, Blazefield, by way of re-building of derelict property.*

- (d) Appeals: none.

## 9 Financial Matters

- (a) Accounts for Payment: it was resolved to authorise the following for payment:
- (i) Clerk's Expenses: postage, stationery, No Smoking sign £18.30
  - (ii) Information Commissioner's Office – registration £35 (paid by DD)
  - (iii) Community First: Insurance renewal: £416.98
  - (iv) Cllr S Lumley: reimbursement for planter boxes £259.65
  - (v) Clerk's salary payable 28 June 2019: Gross £999 Net £855.80
- (b) Receipts: the following were noted:
- (i) Glasshouses garage rental June: £35
  - (ii) HMRC VAT Refund 2018: £2,822.54

## 10 Correspondence

- (a) To receive a letter from Pageantmaster VE Day 75 about the celebrations planned to take place in May 2020: noted – [www.veday75.org](http://www.veday75.org)
- (b) To receive the YLCA White Rose Update May 2019: noted. Of interest was an article on council internal control vis-à-vis HMRC payments (which the Clerk said she would add to the Agenda of the FWG), and the 'power to spend' regardless of the source of funding.
- (c) To receive request from YLCA for resolutions at their Annual Meeting in July: the Council did not wish to put forward any resolutions.
- (d) Request from Exeter University to take part in survey about foodbanks in small market towns: this followed on from previous surveys in 2013 and 2016. The Clerk to complete the survey with information supplied by the Rev'd Darryl Hall. There was a more general discussion about this and Cllrs Jefferson and Holt said they would contact Darryl to see if the Council could help in any way.

## 11 Play Area/Millennium Green

- (a) Play Area: Cllr Hesselden had carried out the inspections and said that the equipment was sound, and he offered to carry out the inspections in June. He also said that the Play Area had looked particularly beautiful after the Caretaker had cut the grass and what a wonderful open space it was for children to play in.
- (b) Millennium Green: the grass had been cut; advice had been sought about the pond with the result that repairs would be instigated at the end of the year; the vandalised tree would be replaced in the Autumn, but planted in a more visible open space close to the other tree bought with the legacy.

## 12 Council Business

- (a) Caretaker Tasks for June: standard tasks plus weed killing on the Sandy Steps, clearing the ginnel at Glasshouses, and the footpath behind the Cemetery. A Parishioner wished to be advised of when the weed killing on the Sandy Steps was to take place. Cllr I Skaife to look at the saplings on Panorama Walk.
- (b) Civic Service on 23 June 2019 – update: the Clerk said that all arrangements were in place. The cost to councillors was £22.50 per person.
- (c) YLCA Training Programme, to consider any delegates: none.

### 13 Reports from Committees

- (a) Annual Meeting of the Harrogate Branch of the YLCA on 3<sup>rd</sup> June 2019:  
 Cllrs Leggett and Holt had attended this meeting and the notes had been circulated to councillors. Two things relevant to local councils was a newly introduced compliancy regulation for council websites which must include a 'website accessibility statement'; and the absence of any statutory 'power' to spend money on a Vehicle Activated Speed Sign, meaning that a council might have to approve the purchase under Section 137 of the 1972 Local Government Act.
- (b) Pateley Bridge and Beverley Joint Liaison on 4<sup>th</sup> June 2019: Cllr I Skaife and the Clerk reported on this meeting which had been held earlier in the evening.
- (i) the Bandstand would be painted by the Beverley Caretaker in time for the original donor's visit in the summer;
  - (ii) although the RBL had changed its mind about hosting its guests at the Memorial Hall on Armistice Day and wished to revert to the Crown, the Committee felt that the Memorial Hall was a more appropriate location for a variety of reasons, namely inclusivity, room size, cost of refreshments and the commemorative purpose of the building itself; it had been agreed to recommend to the respective councils that the change should take place in 2020 and that the councils would continue to fund refreshments at the Crown in 2019 albeit with a reduced budget of £75 per council;
  - (iii) fundraising in both parishes for Christmas lights was underway;
  - (iv) both councils had given permission to the Friends of St Cuthbert's School to hold their Summer Fair in the Recreation Ground and Cllr Spooner of Beverley Parish Council would liaise with them about the electricity supply.
  - (v) both Clerks to advertise the change in dates for the visit of the NYCC compactor lorry to the Showground i.e. it would come twice in July on the 6<sup>th</sup> and 27<sup>th</sup> but not at all in August.

### 14 Exchange of Information

- (a) The Cricket Club in Glasshouses had asked Cllr Lumley for advice about funding for repairs to fencing at the ground as the Primary School was using it as an 'official' playing field and it needed to be kept in a safe condition. He had suggested they approach the Raikes and the Lupton Foundations and Cllr Holt, one of the council representatives on these charitable bodies, had been in touch with them. The Clerk to send them an application form for the Mayor's Fund.
- (b) Cllr Leggett asked that the local parking permit scheme return to the Agenda as he was concerned that parishioners would not like having to apply online.
- (c) Cllr C Skaife said she would like the Council to go ahead with council surgeries, possibly at Nidd Plus on a Saturday every six weeks. To return to the Agenda and the Clerk to ascertain hire costs.
- (d) Cllr Skaife also mentioned that the Scouts had requested gravel for the road to the Scout Hut in the Millennium Green. She would speak to the quarry about it as they had previously supplied stone free of charge, although it would have to be collected. Cllr Jefferson said that she would speak to the Caretaker to see if he could pick it up in his trailer and Cllr Hesselden said it was possible that he could pick it up in one of their wagons.

15 **Parishioners' Representations**

- (a) a Parishioner said he had been upset to read in last month's Minutes that the Broadbelt Hall had not spent the £4,000 due to them through Commuted Sums during the ten years that it had been available.
- (b) the Clerk had told a Parishioner who had brought up the subject of the seeming reluctance of the Police, the RSPCA and the HBC Dog Warden to microchip two dogs that had been found loose on the road, that the dogs had been rehomed by HBC. However the Parishioner said she had actually wanted to know *why* the law had not been enforced and why the Dog Warden hadn't checked that the microchipping had been done within the statutory time. Cllr Hawkesworth said that unfortunately it probably didn't pass an unwritten 'value for money' test.
- (c) a Parishioner asked the Council if there was any news about the anticipated film screening event in the Showground, but the Council could not enlighten her.
- (d) a Parishioner had approached Cllr Hawkesworth about the upper floors of the building housing the Pancake House: the green canopies attached to the first floor windows looked very tatty and insecure, particularly one of them which looked as if it might collapse onto the street; also the gutters were blocked resulting in streams of water falling onto the pavement. He said he would have a look at it.

16 **Dates of next meetings**

- (a) The next meeting will be on Tues 02 July 2019 at 7.15pm
- (b) There will be a meeting of the **Mayor's Fund Committee** on Tuesday 16<sup>th</sup> July at 6.45pm.

The meeting closed at 9.35pm