



09 May 2019

To: All Pateley Bridge Town Councillors

You are hereby summoned to attend the **Annual Meeting** of the Town Council to be held in the Council Chamber, King Street, Pateley Bridge on Tuesday 14 May 2019 at 7.15pm.

Sarah Adamson
Clerk to the Council

AGENDA

The Mayor, Cllr Christine Skaife, in the Chair

- 1 Election of Mayor and Chairman for the forthcoming Civic Year**
(Mayor Designate: Cllr Christine Skaife)

The Mayor to take the Chair

- 2 Mayor's Declaration of Acceptance of Office**
- 3 Election of Deputy Mayor**
- 4 To accept Apologies and reason for absence**
- 5 Parishioners' Representations**
 - (a) written representation about the bus shelter at the terminus
- 6 Councillors' Declarations of Interest and Consideration of Dispensations**
- 7 Minutes of the Meeting held on the 16 April 2019**
- 8 Matters Arising**
 - (a) Min 5(a): to agree to ask NYCC to carry out a site assessment for a VAS as a preliminary step, as per the new protocol
- 9 County Matters**
- 10 District Matters**
- 11 Appointment of Council representatives and membership of sub-committees**
- 12 To receive the dates of council meetings and those of committees/working groups for the coming year**
- 13 To confirm current Risk Assessment**
- 14 To receive the updated Asset Register**
- 15 Planning Matters**
 - (a) Applications to Harrogate Borough Council
 - (i) DCPARISH 6.49.145.N.LB 19/01781/LB. *Listed Building Consent for the conversion of warehouse to create 6 no. dwellings, conversion of stables to*

form 2 no. dwellings and the erection of 6 no. townhouses with associated external works and parking, at Glasshouses Mill HG3 5QH.

- (ii) DCPARISH 6.49.145.M.DVCMAJ 19/01779/DVCMAJ. *Variation of condition 2 (approved plans) and deletion of condition 34 (footbridge) to allow alterations to approved plans of planning permission 17/02093/DVCMAJ at Glasshouses Mill HG3 5QH.*
- (iii) DCPARISH 6.49.732.PNAFUL 19/01321/PNAFUL. *Prior notification for the erection of agricultural building on land to west of OS Field 4858 Summerbridge, North Yorkshire E420485 N464586.*
- (iv) DCPARISH 6.49.546.C.FUL. *Erection of 2 no. single storey extensions and porch, conversion of loft to form additional living accommodation, alterations to fenestration and demolition of existing extensions (revised scheme), at Hillcrest, Panorama Walk, Pateley Bridge HG3 5NH.*
- (v) DCPARISH 6.49.399.A.FUL 19/01705/FUL. *Extension of balcony at Dalesisde, Ripon Road, Pateley Bridge HG3 5NL.*
- (vi) 19/01781/LB Glasshouses Mill, Lupton Bank to Glasshouses Bridge, Glasshouses. Listed buildings consent for the conversion of warehouse to create 6 no. dwellings, conversion of stables to form 2 no. dwellings and erection of 6 no. townhouses with associated external works and parking.
- (vii) 19/01779/DVCMAJ Glasshouses Mill Lupton Bank to Glasshouses Bridge, Glasshouses. Variation of condition 2 (approved plans) and deletion of condition 34 (footbridge) to allow alterations to approved plans of planning permission 17/02093/DVCMAJ
- (viii) 19/01807/LB Listing Building Consent for the conversion of industrial building to form a 2 bedroom dwelling with associated external works.
- (ix) 19/01806/FUL Conversion of industrial building to form a 2 bedroom dwelling with associated external works.
- (x) 19/00442/PNA High Wild Carr, Pateley Bridge, HG3 5NE. Erection of 1 agricultural shed.

(b) Decisions by Harrogate Borough Council

(c) Enforcement matters:

(d) Appeals:

(e) To receive information from HBC about neighbourhood area designation of Kirkby Malzeard, Laverton and Dallowgill

16 **Financial Matters**

(a) Accounts for Payment

- (i) Clerk's Expenses: printer toner, postage, stationery £48.52
- (ii) Cllr C Skaife: annual mayoral allowance for expenses: £350
- (iii) HBC trade waste, including 'Duty of Care' notice: £57.14 inc VAT
- (iv) Mr Ben Crosby: tree work at Play Area: £70 + VAT
- (v) Clerk's salary payable 31 May 2019: Gross £999 Net £855.80

(b) Receipts

- (i) Platt and Bajic: garage rental April & May: £70
- (ii) HBC Parish Precept 1st instalment: £13,375
- (iii) HBC Grounds Maintenance Grant 2018: £627.72
- (iv) Northern Powergrid: Wayleaves Agreements: £31.44

- (c) To agreed to recommendations from the Finance Working Group
 - (i) to agree to continue the current bank mandate
 - (d) Annual Return
 - (i) to receive bank reconciliation 2018-2019
 - (ii) to approve level of reserves
 - (iii) to approve Annual Governance Statement
 - (iv) to approve Annual Statement of Accounts
- 17 **Correspondence**
- (a) To consider a request from St Cuthbert's PTA to hold their Summer Fair on the Recreation Ground
 - (b) To receive information from Highways re consolidation of Traffic Regulation Orders (TROs) in Glasshouses and Wilsill
- 18 **Play Area/Millennium Green**
- 19 **Council Business**
- (a) Caretaker Tasks for May
 - (b) To agree budget for Civic Service on 23 June 2019
 - (c) Town Shields – to nominate recipients
 - (d) To agree restoration of In Bloom plaque on the High Street
 - (e) Duty of Care Regulations 1992 – Waste Transfer Note
 - (f) Commuted sums re Broadbelt Hall, Glasshouses
- 20 **Reports from Committees**
- (b) Nidderdale Strategic Partnership meeting on 1st May 2019
- 21 **Exchange of Information**
- 22 **Parishioners' Representations**
- 23 **Dates of next meetings**
- (a) The next meeting will be on Tues 04 June 2019 at 7.15 pm preceded by a meeting of the Joint Liaison Committee at 6.15 pm in the Council Chamber.