



PATELEY BRIDGE TOWN COUNCIL

The Council Chamber, King Street
Pateley Bridge, Harrogate HG3 5LE
Tel: 07751 571 374
clerk@pateleybridgecouncil.org.uk

27 March 2019

To: All Pateley Bridge Town Councillors

You are hereby summoned to attend the next meeting of the Town Council to be held in the Council Chamber, King Street, Pateley Bridge on Tuesday 02 April 2019 at 7.15pm.

Sarah Adamson
Clerk to the Council

AGENDA

- 1 To accept Apologies and reason for absence**
- 2 Parishioners' Representations**
 - (a) written representation about blocked gullies on Park Road and poor level of communication following complaint to NYCC
 - (b) written representation from a member of the public about a misleading report in the Nidderdale Herald
 - (c) written representation about tractors descending Old Church Lane during Young Farmers' rally
 - (d) request from the Friends of the Cemetery to facilitate communications with HBC
 - (e) written representation about the lifebuoy in the Recreation Ground
- 3 Councillors' Declarations of Interest and Consideration of Dispensations**
- 4 Visit by Mr Malcolm Margolis, Sustrans Volunteer, to outline plans for the extension of the Nidderdale Cycleway to Scar House, and to take questions**
- 5 Minutes of the Meeting held on Tuesday 05 March 2019**
- 6 Matters Arising**
 - (a) Min 7(a): Report by the Clerk and Cllr I Skaife following meeting on 11th March with HBC to discuss new agreement for funding of Christmas Lights
 - (b) Min 12(b): to confirm appointment of Mr J Benson as Parish Caretaker including an hourly rate increase in the second year of the three-year contract.
 - (c) Min 12(e): To decide on tenders for repairs to Glasshouses bus shelter
 - (d) Min 12(j): to approve brief for new website
 - (e) Min 14(b): to agree cost of repairing planters at the recycling centre
- 7 County Matters**
- 8 District Matters**
 - (a) To receive responses to the questions at the Parish Consultation Meeting

9 Planning Matters

(a) Applications to Harrogate Borough Council

- (i) DCPARISH 6.49.395.E.FUL 19/00609/FUL. *Erection of single storey and two storey extension to provide additional living accommodation and retail/storage space at 21 High Street, Pateley Bridge HG3 5AP.*
- (ii) 6.49.731.FUL 19/01138/FUL. *Conversion of stores and garage to form 1 no annex/holiday cottage at The Flat, Cliff Farm, Fellbeck.*
- (iii) To receive information from Brierley homes re their plans for NYCC depot

(b) Decisions by Harrogate Borough Council

- (i) DCPCDEC 6.49.692.B.FUL 19/00313/FUL. *Retention of garage roof at Pie Gill Green Cottage, Wath HG3 5PL.* Approved.
- (ii) DCPCDEC 6.49.597.B.FUL 19/00224/FUL. *Conversion of stores to form residential annex/holiday cottage (revised scheme) at High Wild Carr, Pateley Bridge HG3 5NE.* Approved subject to conditions.

(c) Enforcement matters

- (i) Information from HBC about demolition of walls

(d) Appeals

10 Financial Matters

(a) Payments

- (i) Clerk's expenses: travel and parking: £38.13
- (ii) Upper Nidderdale Parish Council: contribution to Wath Play Area: £75
- (iii) Yorkshire Local Council Associations: Annual membership: £563
- (iv) HMRC PAYE Q4 2018-2019 payable by 22nd April: £397.49
- (v) HBC Trade waste bin, emptying x 2 February: £20.42
- (vi) Mr J E Benson, caretaking and grasscutting Sept 2018 to March 2019: £1,488 inc VAT
- (vii) Hire of Nidd Plus room for sale of parking permits: £80
- (viii) Clerk's salary payable on 30 April 2019: Gross £999.00 Net: £855.80

(b) Receipts

- (i) Platt and Bajic: garage rental April: £35

11 Correspondence

- (a) To receive a letter from HBC informing the Council of an increase of 3.37% in fees for trade waste collection.
- (b) To receive offer letter from the NYCC Locality Budget
- (c) To receive March edition of the White Rose Update from the YLCA
- (d) To receive an email from the RBL saying that they would like to continue to have refreshments provided at the Crown rather than the Memorial Hall

12 Play Area/Millennium Green

- (a) Play Area
 - (i) to decide on removing the damaged tree
- (b) Millennium Green

13 Council Business

- (a) Caretaker Tasks for April and to discuss adding clearing of debris under recycling bins to standard tasks.
- (b) To appoint Internal Auditor
- (c) To approve the Complaints Procedure, the Disciplinary and Grievance Procedures and the Social Media policy.
- (d) Barclays Bank update

14 Reports from Committees

15 Exchange of Information

16 Parishioners' Representations

17 Dates of next meetings

The next full council meeting, which will be the Annual Meeting of the Council, will be held on Tuesday 14th May 2019 at 7.15 pm.

On Tuesday the 16th April, there will be several meetings:

6.45pm The Mayor's Fund Committee

7.15pm The Parish Annual Assembly, followed by a full council meeting to discuss any planning items or urgent matters, and then a meeting of the Finance Working Group to go through the end of year accounts.