



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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MINUTES OF THE MEETING HELD ON TUESDAY 08 JANUARY 2019

Present:

Cllr C Skaife (Chairman)
Cllr D Brackley
Cllr C Hawkesworth
Cllr S Hesselden
Cllr M Holt

Cllr H Jefferson (Deputy Chairman)
Cllr J Leggett
Cllr S Lumley
Cllr D Marshall
Cllr I Skaife

In attendance: five Parishioners

- 1 **To accept Apologies and reason for absence:** Cllr Thompson. Cllr Lumley had sent word that he had been delayed.
- 2 **Parishioners' Representations**
 - (a) The Clerk said she had received a complaint that the toilets at Southlands had been locked on New Year's Day, which she had passed on to HBC.
 - (b) One of the parishioners attending made two representations:
 - (i) the Caretaker had made a good job of clearing the sandy steps, but there were some overgrown conifers at the top which blocked the light and needed to be removed. As a first step, the Clerk was asked to report to HBC.
 - (ii) she had read the report in the Herald about a film premiere that might take place in the town with the potential of attracting 20,000 visitors; she felt that residents and all tiers of local government should be given further information about the impact and organisation.
 - (c) Another Parishioner wished to make a similar point about large events in the town: local residents were not consulted or informed, and the impact of the TdY on businesses was immense – spectators prevented customers entering shops, stood on walls and damaged shop fronts and railings, and left rubbish. He himself had suffered £500 worth of damage during the last race.

The Chair said she would obtain further information about both events and agreed that residents should receive letters from Welcome to Yorkshire or other event organisers. Cllr Hawkesworth said that he had received more than one complaint about teams of cyclists with accompanying vehicles practising for the event, including one farmer who had taken half an hour to travel two miles. Cllr Leggett said that due to the sensitive nature of the relationship with the Chamber of Trade he proposed that the Council's response should be discussed in committee at the end of the meeting and this was resolved.

Cllr Lumley arrived at this point.

- (d) A third parishioner said he would wait until the end of the meeting to make his representation but he added à propos the previous discussion that he had tracked cyclists coming down the High Street at 30 mph.

3 **Councillors' Declarations of Interest and Consideration of Dispensations:**

Cllr Hawkesworth declared a DPI in items 8(a)(i) and 8(b)(ii). There were no requests for dispensations.

4 **Minutes of the Meeting held on Tuesday 04 December 2018:** it was resolved that the Minutes were a true record of the meeting and they were signed by the Chair.

5 **Matters Arising**

(a) Min 5(a): to discuss replacing wooden planters at the recycling centre:

Cllr Lumley confirmed that most of the planters were beyond repair and 20 metres of wood would be needed to make each container so the cost would be substantial, although the labour would be provided free. He would get the cost from Grantley Saw Mills and suggested that a rolling programme of repair might be the best way forward.

6 **County Matters**

(a) Cllr Lumley said that NYCC was under extreme pressure in setting its budget; it was receiving 40% less funding from the government and care and independence accounted for 50% of its spending. It was looking at traded services, for example the waste disposal plant at Allerton Park generated energy.

(b) The removal of the grit bin on Colbeck Lane was discussed; NYCC had removed it as part of their review in the summer, because it did not meet the criteria, but had failed to consult the Council as part of the review. Highways had offered to re-instate it but the Council would need to pay £75 for two refills during the year. Although not formally on the Agenda, there was a reluctance to leave the decision to the February meeting, and as the Lane was central in the town and extremely steep, it was resolved that NYCC should be asked to reinstate the bin and the Council would commit to the annual expenditure.

(c) Cllr Jefferson asked Cllr Lumley about a proposed development at the old council depot as she had received a leaflet through the door from a company called Brierley Homes, based in Northallerton and part of NYCC. She felt strongly about the need to keep youngsters in the town and the proposal didn't seem to provide any suitable accommodation for them. Cllr Lumley had not heard about the proposal but he would make enquiries with NYCC and report back.

7 **District Matters**

(a) To receive information about the HBC parking permit scheme in that it will probably be continued at the same cost in 2019-2020. Noted.

(b) To receive an email from HBC about a complaint raised by a resident about bins being left on pavements between collections: this related to bins at the top of St Mary's and the Director of Community at HBC had asked the Council to publicise the problem as bins left on the highway caused partial obstructions (which was a matter for the police rather than HBC) as well as being potential breaches of environmental health legislation. The Clerk said she had put this advice on the website and forwarded it to P C Hickson for his information.

(c) Email from Masham about Christmas Lights funding: the organiser of the Masham Christmas Lights Appeal had contacted the other district towns to suggest that a collective approach should be made to HBC to get information about the timescales of the review, consultation and implementation of a new agreement. The Clerk had arranged to meet Mr Usher to find out about their fundraising and Cllr Jefferson said she would also like to be involved.

- (d) Cllr Lumley said that like the county council HBC was in the process of setting its budget and also looking at traded services as a way of boosting their income.
- (e) The Planning Inspector would be arriving in Harrogate the following week to scrutinise the revised District Plan and would be here for about four weeks.

8 Planning Matters - Cllr Hawkesworth left the room during Item 8(a)(i)

(a) Applications to Harrogate Borough Council

- (i) DCPARISH 6.49.145.L.FUL 18/05135/FUL. *Formation of 2 no. one bedroom flats from proposed Glasshouses Mill unit 15 at Glasshouses Mill Lupton Bank To Glasshouses Bridge Glasshouses HG3 5QH.* The Council neither approved nor objected to the application but wished to seek safeguards that parking provision would be contained within the site.

(b) Decisions by Harrogate Borough Council: the following were noted:

- (i) DCPCDEC 6.49.716.C.PNA 18/04948/PNA. *Erection of agricultural building extension on Land At Brimham Rocks Farm, Brimham Moor Road Summerbridge HG3 4BF.* Prior approval not required.
- (ii) DCPCDEC 6.49.145.I.DVCMAJ 17/02093/DVCMAJ. *Application to vary condition 2 (approved plans) of planning permission 17/00922/DVCMAJ to allow alteration to approved mix and layout of residential units within principal mill building from 15 dwellings, 11 apartments and a restaurant, to 19 dwellings, 12 apartments and 2 commercial units (A1/A3). Revised site layout to remove the mechanics store (unit 28), introduce a sub-station and bin store, provide additional amenity space and reconfigure car parking arrangement. Alterations to the internal layout of the pugmill and mechanics shop and changes to external detailing.* Approved subject to conditions.
- (iii) DCPCDEC 6.49.292.I.DVCON 18/04299/DVCON. *Raising of roof at 1 Riverside Cottage Nidd Walk Pateley Bridge HG3 5NA.* Approved subject to conditions.
- (iv) DCPCDEC 6.49.721.A.FUL 18/03901/FUL. *Conversion of barn to form holiday and ancillary accommodation, erection of single storey link extension and roof and alterations to fenestration and installation of post and rail fence and hardstanding, at barn at Grid Reference 419929 464853 Summerbridge.* Refused as the proposal would create an isolated dwelling in the countryside which would not represent sustainable development; and as an undesignated heritage asset, the barn contributes to the distinctive isolated upland landscape character of the locality. The proposal would be detrimental to the character and appearance of the barn and the landscape.
- (v) DCPCDEC 6.49.684.A.DVCON 18/04668/DVCON. *Variation of condition 2 (approved plans) of planning permission 13/05024/FUL to allow erection of replacement roofs with chimney, installation of slate roof to approved green roof and alterations to fenestration, at Bracken Edge, The Raikes, Wilsill HG3 5EF.* Approved subject to conditions.
- (vi) DCPCDEC 6.49.546.A.FUL 18/04702/FUL. *Erection of single storey extensions and porch, conversion of loft to form additional living accommodation, alterations to fenestration and demolition of existing extensions, at Hillcrest, Panorama Walk, Pateley Bridge HG3 5NH.* Approved subject to conditions.

- (c) Enforcement matters: the Clerk was asked to contact NYCC for an update on the situation at Cross Gates Quarry.
- (d) Appeals: none.

9 Financial Matters

- (a) Payments: following a problem with the computerised invoicing system, the December charges for emptying the trade waste bin would be invoiced in February. The Clerk's salary was authorised for payment.
 - (i) HBC: trade waste bin emptying charges December: £20.42
 - (ii) Clerk's salary payable on 31 January 2019: Gross £825.42 Net: £710.02
- (b) Receipts: noted.
 - (i) Platt and Bajic: garage rental December 2018 & January 2019: £62
 - (ii) Bewerley Parish Council: contribution to Armistice Day refreshments at the Crown Hotel: £150.
- (c) To confirm approval of Precept submission as recommended by the Finance Working Group and as discussed at the December meeting £26,750: it was resolved to increase the Precept by £5,000 for the reasons minuted at the December meeting and the Clerk was authorised to submit the request to HBC.

10 Correspondence

- (a) To receive White Rose Update from the YLCA: noted.
- (b) To receive information for communities and schools from Allerton Park Recovery Unit (Amey): since it became operational in March 2018, it had welcomed almost 1,000 visitors to its on-site visitor centre. Councillors found the information leaflet interesting and were impressed by the technologies in use. The Clerk to upload the information on how to arrange a visit on the website. Several councillors expressed an interest in arranging a visit, possibly with Bewerley Parish Council.

11 Play Area/Millennium Green

- (a) Play Area: Cllr Brackley reported that the equipment was all in order. There were a couple of molehills. Cllr Holt to carry out the inspections in February. The Clerk to circulate the risk assessment for review.
- (b) Millennium Green
 - (i) to receive recommendation from Cllrs Leggett and I Skaife about the fencing at the BMX track: there was still disagreement as to the necessity of replacing the 51 wooden posts and rails. Cllr Jefferson said she would inspect it along with Cllr I Skaife.
 - (ii) to approve purchase of new litter bin following vandalism: the Clerk to order a new bin that met with the Caretaker's approval.
 - (iii) to receive information about the interpretation board renewal/repair: the UNLP Scheme Manager had let Cllr Leggett know that there were a number of panels across the AONB that needed to be replaced for various reasons and they would add the Millennium Green board to the list, although the work would not be carried out immediately.
 - (iv) The Clerk was asked to send a letter of thanks to the residents who had kindly arranged to have the pond cleaned.

12 Council Business

- (a) Caretaker Tasks for January: standard tasks, plus cleaning of the Flaggings and hedgecutting at town sign, with the agreement of the landowner.

- (b) To approve current Standing Orders and Policies and any amendments:
Cllr Leggett requested that part of the Code of Conduct should be incorporated into the Standing Orders. To return to the next Agenda.
- (c) To discuss installation of a VAS and the necessity of a community consultation:
to return to the Agenda, as the amended NYCC policy allowing parish councils to buy VAS would not be operational until 1st April and the details were still being finetuned.
- (d) To receive report form Cllr I Skaife following his meeting with building consultant about repairs to bus shelter at Wilsill and to consider a further request form garage tenant to purchase the building: the consultant had advised that the building was in good order apart from the roof and the perimeter timbers. The PVC coated sheeting on the roof was jointed over one section which had caused the water ingress. Three firms to be invited to tender based on further details supplied. It was resolved that the Council wished to retain ownership of the garage and the Clerk was asked to advise the tenant of this decision.
- (e) To receive the updated and revised Community Resilience Plan: this had been revised by the two parish clerks, updated to accommodate the GDPR and also included some amendments by Cllr Hawkesworth, whilst remaining within the HBC template. It had been circulated to the distribution list and a public copy had been uploaded onto the website.
- (f) To receive the Precept consultation from the North Yorkshire Police, Fire and Crime Commissioner: noted.
- (g) To vote on nominations for Mayor Elect 2019-2020: to return to the next Agenda.

13 **Reports from Committees:** there were no reports.

14 **Exchange of Information**

- (a) There was a discussion about a property on Top Wath Road which had been empty for a long time; not only was it affecting the property next door but there was concern locally that it was lying empty when local people, particularly the young, could not afford to buy a home. The Clerk was asked to find out from HBC whether they had considered it for compulsory purchase.
- (b) Cllr Holt had received further queries from residents in Glasshouses about a 20 mph speed limit down the main street; although the traffic management department at North Yorkshire Police had said that there was no data to support a 20 mph speed limit, these residents did not understand why such limits were in force in Pateley Bridge and Beverley.
- (c) Cllr Hawkesworth said that in his capacity as the Chair of the Joint Emergency Committee, he would be attending a meeting organised by the North Yorkshire Local Resilience Forum for a new network of volunteers 'Ready for Anything' who would provide practical support during an emergency. The meeting was on 04 February and he would provide a report at the next meeting.
- (d) Cllr Lumley encouraged all councillors to support the Mayor's Ball.
- (e) The Mayor said she had received representations about vehicles parking on a grassed area at the entrance to the Luptons, resulting in damage to the grass where the wheels had churned up the ground. P C Hickson had been to have a look at the situation and found vehicles parked overnight. To monitor.

15 Parishioners' Representations

- (a) One of the parishioners present had attended the meeting to hear the discussion about the possibility of a VAS being installed for the High Street. He had been monitoring speeds of vehicles in the High Street and estimated that 90% of them were breaking the 20mph speed limit and that 25% of these were travelling at over 30 mph, including ambulances and cyclists. He suggested that the ideal location for the VAS would be next to Barclays Bank. There was a general discussion between councillors and the parishioners present about traffic management, parking, and infrastructure in general; in particular concern was expressed about the inability of the district to support all the development currently taking place and being planned for the future.
- (b) A pothole was reported past Old Church Lane, about 150 yards along the road to the Blazefield Caravan Park. The Clerk to report to Highways.

16 Dates of next meetings

The next full council meeting will be held on Tuesday 05 February 2019 preceded by a meeting of the Personnel Committee at 6.45 pm.

The meeting closed at 9.10 pm. The Parishioners departed and the Council continued discussion of Item 2 in committee. It was agreed to continue the discussion when all councillors could be present.