



PATELEY BRIDGE TOWN COUNCIL

The Council Chamber, King Street
Pateley Bridge, Harrogate HG3 5LE
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27 September 2018

To: All Pateley Bridge Town Councillors

You are hereby summoned to attend the next meeting of the Town Council to be held in the Council Chamber, King Street, Pateley Bridge on Tuesday 02 October 2018 at 7.15pm.

Sarah Adamson
Clerk to the Council

AGENDA

- 1 To accept Apologies and reason for absence**
- 2 Councillors' Declarations of Interest and Consideration of Dispensations**
- 3 Presentation by the Chamber of Trade**
- 4 Q & A Session with P C Hickson of North Yorkshire Police**
- 5 Minutes of the Meeting held on Tuesday 04 September 2018**
- 6 Matters Arising**
 - (a) Min 5(b)(i): to approve revised Donated Seat Policy.
 - (b) Min 7(a): response from NYCC re residential parking request at Nidd Walk.
 - (c) Min 11(b)(i): update on vandalised bench in the Millennium Green.
- 7 County Matters**
 - (a) Confirmation from NYCC that it is to produce an amended policy to allow parishes to purchase and maintain VAS subject to County Council overview.
 - (b) Kex Gill update.
- 8 District Matters**
 - (a) To receive update from HBC on pest control in King Street.
 - (b) Update on cleaning of toilets in Southlands.
- 9 Planning Matters**
 - (a) Applications to Harrogate Borough Council
 - (i) DCPARISH 6.49.165.E.OUT 18/03537/OUT. *Outline planning application for the erection of 2no dwellings with Access, Appearance, Layout and Scale considered, on land comprising field at 416176 465717 Old Church Lane, Pateley Bridge.*
 - (ii) DCPARISH 6.49.90.A.DVCON 18/03597/DVCON. *Deletion of condition 4 of planning permission 83/02533/FUL to allow the sale to and consumption of alcoholic drink to non-residents, at 27 High Street, Pateley Bridge.*

(b) Decisions by Harrogate Borough Council:

- (i) DCPCDEC 6.49.509.A.FUL 18/03000/FUL. *Erection of single storey extension, alterations to off-street parking and installation of railings to the front of the dwelling at Southfield, Wilsill, HG3 5EB.* Approved subject to conditions.
- (ii) DCPCDEC 6.49.210.B.FUL 18/02928/FUL. *Conversion of 2 dwellings to form 3 apartments and 1 dwelling to include erection of two storey and first floor extensions, alterations to fenestration and demolition of conservatory (revised scheme) at Chews Cottage, Old Church Lane, Pateley Bridge HG3 5LX.* Approved subject to conditions.
- (iii) DCPCDEC 6.49.713.B.TPO 18/02907/TPO. *Felling of 5 alder trees (T6 – T10) of TPO 01/1970 at Nidd Cottage, Mill Lane, Pateley Bridge HG3 5BA.* Part approved and part refused.
- (iv) DCPCDEC 6.49.549.G.FUL 18/02060/FUL. *Erection of stables and tack room (revised scheme) at Manor Farm, Wilsill HG3 5EB.* Approved subject to conditions.
- (v) DCPCDEC 6.49.6.N.FUL 18/01638/FUL. *Erection of two storey garage extension at Rushgarth, Mill Lane, Pateley Bridge HG3 5BA.* Approved subject to conditions.
- (vi) DCPCDEC 6.49.648.E.FUL 18/03006/FUL. *Erection of home office at Keeper's Cottage, Fellbeck HG3 5EU.* Approved subject to conditions.
- (vii) DCPCDEC 6.49.395.D.COU 18/02875/COU. *Change of Use of first and second floors from offices (Use Class A2 – Financial and Professional Services) to Dwelling (Use Class C3) at 21 High Street, Pateley Bridge.* Approved subject to conditions.

(c) Enforcement matters

(d) Appeals

(e) To decide on delegates to Parish Council Briefings at HBC

10 **Financial Matters**

(a) To approve salary increase for Clerk as recommended by the Personnel Working Group in accordance with the Job Evaluation and salary recommendation carried out by YLCA, from SCP 22 to SCP 35, backdated to April 2018 but implemented over two years, so that for 2018-2019 the salary will be paid at SCP 29

(b) Payments

- (i) Clerk: Expenses: stationery, toner, phone top up, and Rowlawn Medallion Turf approved at September meeting, Item 11(a)(ii): £196.87.
- (ii) J Todd & Son: self-closing gate spring: £8.02 inc VAT
- (iii) HMRC PAYE Q2 payable by 22 October: £245.40
- (iv) HBC: trade waste bin emptying charges September: £20.42
- (v) Clerk's salary payable on 31 October 2018: Gross £825.42 + backpay of £1,009.44. Net: £1,517.46

(c) Receipts

- (i) Platt and Bajic: garage rental September: £31
- (ii) Mr P Scott: contribution to replacement bench: £345
- (iii) HBC Precept 2nd Instalment: £10,875

(d) Report from Finance Working Group following meeting on 18 September 2018

11 Correspondence

- (a) To receive a copy of *Remaking British Towns after Brexit: Key Actions for Policy Makers and Planners* from the Carnegie UK Trust.
- (b) To receive information from Northern Powergrid about laying of underground cable from substation on Ripon Road up Panorama Walk

12 Play Area/Millennium Green

- (a) Play Area
- (b) Millennium Green

13 Council Business

- (a) Caretaker Tasks for October
- (b) To discuss repairs to bus shelter in Glasshouses
- (c) To receive and approve Document Retention Policy
- (d) To decide on delegate to Community-Led Housing Conference on 16 October

14 Reports from Committees

- (a) Joint Liaison Meeting 02 October
- (b) Report from Mayoral Fund Committee meeting on 18 September
- (c) YLCA Harrogate Branch meeting on 01 October

15 Exchange of Information

16 Parishioners' Representations

- (a) Request from Parishioner about overgrowing vegetation in Glasshouses

17 Dates of next meetings

The next full council meeting will be held on Tuesday 06 November 2018 preceded by the AGM of the Millennium Green Trust at 6.45 pm.

There will be a meeting of the Finance Working Group on Tuesday 20 November 2018 at 7.15 pm to carry out internal controls and start to set the budget for 2019-2020.