



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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MINUTES OF THE MEETING HELD ON TUESDAY 07 AUGUST 2018

Present:

Cllr C Skaife (Chairman)
Cllr D Brackley
Cllr C Hawkesworth
Cllr S Hesselden

Cllr M Holt
Cllr H Jefferson (Deputy Chairman)
Cllr J Leggett
Cllr D Marshall
Cllr I Skaife

Clerk: Mrs S Adamson

In attendance: one Parishioner.

- 1 **To accept Apologies and reason for absence:** Cllr Lumley, Cllr Thompson
- 2 **Councillors' Declarations of Interest and Consideration of Dispensations:**
Cllr Hawkesworth declared a DPI in Item 8(a)(i).
- 3 **Parishioners' Representations:** none.
- 4 **Minutes of the Meeting held on Tuesday 03 July 2018:** it was proposed, seconded and agreed by a show of hands that the Minutes were a true record of the proceedings and they were signed by the Chair. Cllr Holt abstained as he had been away.
- 5 **Matters Arising**
 - (a) Min 12(d): restoration of Heritage Trail plaques: as discussed at the July meeting the quotation for the restoration of nine of the 18 plaques was £1,125 + VAT which included bead blasting to remove all the paint down to the bare cast metal, then etched primed, high build primed and top coated, with the lettering, border and crest highlighted. The Parishioner present said that the Museum had offered a donation of £500 towards the cost which the Council was extremely grateful to accept and the Clerk was asked to write to the Museum to acknowledge this. The Mayor said she would investigate other sources of heritage funding, and it was agreed that the work should start at the end of the summer holidays; the Parishioner said he would ask Leander Architectural if there was a time limit on their quotation and it was agreed that as the amount fell under the ceiling for it to go out to tender, and as the firm had originally manufactured the plaques it was best placed to carry out the work.

There was also a discussion about possible historical errors on some of the plaques following a complaint from a Parishioner. The Parishioner present explained that there were multiple dates for some buildings e.g. laying of foundation stone, open for business, official openings, consecration by the Archbishop etc, and usually it was the date of the official opening that was chosen. It was agreed that any amendments the Council wished to make would be decided upon when the work was undertaken and dependent on cost.
- 6 **County Matters**
 - (a) Brief report from Cllr C Skaife following her attendance at the NYCC Transport, Economy and Environment Overview and Scrutiny Committee on 12 July 2018:

the meeting had been well attended by parish representatives and it appeared highly likely that the Executive would accept the Committee's recommendation that parishes should be allowed to buy and maintain VAS signs. Cllr Skaife had also learnt that the signs would illuminate if cyclists were travelling at such a speed as to trigger activation. NYCC would update parishes with progress and the next steps once the Executive's decision was known.

7 District Matters

- (a) Consultation on 2019-2020 budget: although the Council could make a corporate response it was agreed that councillors should respond in an individual capacity.
- (b) Christmas Lights – confirmation of funding for 2018-2019: following expiry of the funding agreement, HBC had informed the district towns that it was undertaking a review and consultation but it was taking longer than expected, so the funding of £1,500 plus £1,000 match funding would be available from HBC for this year.

8 Planning Matters

- (a) Applications to Harrogate Borough Council
 - (i) DCPARISH 6.49.716.B.TPO 18/02748/TPO. *General open woodland management including felling to various species trees with W12 of TPO 02 1950, at Brimham Rocks Farm, Brimham Moor Road, Summerbridge HG3 4BF for the National Trust.* Under delegated decision making powers, the Clerk had responded to say that the Council would defer to the Arboriculturist.
 - (ii) DCPCWFP 6.49.145.K.FUL. 18/01117/FUL. To receive notification that this application for a 10 space car park at Glasshouses Mill has been withdrawn.
- (b) Decisions by Harrogate Borough Council: the following were noted:
 - (i) DCPCDEC 6.49.597.A.FUL 18/01801/FUL. *Conversion of stores to form holiday cottage adjacent to High Wild Carr, Pateley Bridge HG3 5NE.* Approved subject to conditions.
 - (ii) DCPCDEC 6.49.725.FUL 18/02066/FUL. *Demolition of single storey extension and erection of a single storey extension, installation of dormer window at 21 Millfield Street HG3 5AX.* Approved subject to conditions.
 - (iii) DCPCDEC 6.49.293.N.FUL 18/01640/FUL. *Erection of agricultural storage building at New Causeway Farm, Fellbeck HG3 5EW.* Approved subject to conditions.
 - (iv) DCPCDEC 6.49.293.N.FUL 18/01641/FUL. *Erection of replacement agricultural storage building at New Causeway Farm, Fellbeck HG3 5EW.* Approved subject to conditions.
- (c) Enforcement matters: the following were noted:
 - (i) 18/00386/PR05. *A possible breach of control at 5 The Sidings, Pateley Bridge HG3 5AQ, allegedly the unauthorised crown reduction of an ash tree in the Conservation Area.*
 - (ii) 18/00411/BRPC15. *A possible breach of control on land comprising field at 416944 464769, Ripley Bank, Pateley Bridge: alleged development not in*

accord with the approved plans plus extra excavation works, planning ref 16/05619/FUL.

- (iii) 18/00366/PR15. *A possible breach of control at High Wild Carr, HG3 5NE whereby caravans are being sited for possible residential use.*
- (iv) 18/00358/BRPC15. *A possible breach of control at Old Church Lane Cottage, Old Church Lane, Pateley Bridge HG3 5LY – installation of wrong style roof lights, planning ref 15/05195/OUT and 16/04509/REM*
- (d) Appeals: none.
- (e) Permission in Principle (PIP) to receive information about recent changes in planning legislation: PIP was a fast-track alternative route for obtaining planning permission for housing-led development on brownfield sites. Although complex, there were some key criteria for consultees:
 - (i) a two-stage process, 'Permission in Principle' (suitability of site, limited to location, land use, amount of development), followed by a 'technical details consent' when details of the proposal are assessed;
 - (ii) the maximum number of units cannot exceed nine (although the applicant can still apply for full planning permission for a greater number);
 - (iii) the timeframe for the parish council's response is very short (14 days) and the planning authority must determine the application within five weeks.

Cllr Holt pointed out that the timeframes could cause problems with the Council's meeting schedule, as the Chairman would have to call an extraordinary meeting giving seven days' notice.

9 Financial Matters

- (a) Accounts for payment: it was proposed, seconded and agreed that the following should all be authorised for payment:
 - (i) Clerk's expenses: postage, toner service: £25.55 inc VAT
 - (ii) CLD Fencing LLP: ball stop fencing at Play Area: £261.36 inc VAT
 - (iii) Park Lane Playgrounds: replacement cradle seat: £192 inc VAT
 - (iv) Community Publications: £240 inc VAT
 - (v) HBC: trade waste bin emptying (x 2) charges July: £20.42
 - (vi) HBC: trade waste bin emptying (x 3) charges June: £30.63
 - (vii) Mr S W Audsley: updating Mayors' Board: £45
 - (viii) Clerk's salary payable on 31 August 2018: Gross £657.18 Net: £575.38
- (b) Receipts: noted:
 - (i) Platt and Bajic: garage rental July: £31

10 Correspondence

- (a) A letter from ARP Associates, Chartered Consulting Engineers, re flooding problem on Greenwood Road, resulting in flooding on their Client's property: this flooding was from land owned by NYCC and therefore Pateley Bridge Town Council was not in a position to resolve the situation, and the Clerk was asked to reply to say so.
- (b) To receive Summer Newsletter from the Police & Crime Commissioner: this included the results of the national rural crime survey <https://www.northyorkshire-pcc.gov.uk/news/nationalruralcrimesurvey/> and contained the news that the PCC had been given oversight of the North Yorkshire Fire and Rescue Service.

- (c) Letter from a Parishioner complimenting the Caretaker on his work on Sandy Lane: the Clerk had acknowledged the letter and passed the information on to the Caretaker. Cllr Hesselden agreed that there had been a huge improvement.
- (d) To discuss a request for a commemorative bench: of the three locations requested, two were already oversubscribed (Silver Hill and Old Church Lane) and the other was in Bewerley Parish (Yorke's Folly) although the family had also expressed interest in the refurbished benches at the Bandstand. The Clerk to suggest either the Millennium Green or by the 'beach' on the Nidd Walk footpath. If the choice fell within Bewerley Parish, the request should be passed to their Clerk. The Council took the opportunity of reviewing their seats' sponsorship policy - to return to the Agenda for formal discussion and amendment, including budget provision for maintenance.
- (e) To receive correspondence about the Ice Cream Wagon parked in the Recreation Ground: the Company had given an assurance to HBC that all of their drivers had been told that they were not allowed to park their van actually within the Play Area.
- (f) Consultation on future of Lofthouse Volunteer Fire Station: NYFRS were undertaking a consultation on the sustainability of the Lofthouse Volunteer Fire Station following a review which had identified a number of issues including a reduction in the number of volunteers, training, and the condition of the building. Whilst the Service had the budget to repair the building and invest in a replacement vehicle, it needed to consider whether it was good value for money particularly in light of the low number of incidents. If further volunteers, who could provide long-term commitment to the unit, did not come forward, the unit would have to be disbanded. A report on the findings of this local consultation would be presented to the Authority on 28 September 2018.
- (g) Email from the Pateley Bridge Auction Room to request support for their business: the Clerk to write wishing the enterprise well and suggesting that it advertise in the Source magazine.

11 **Play Area/Millennium Green**

- (a) Play Area
 - (i) to receive confirmation of annual inspection in September 2018: organised by HBC the cost would be £55 + VAT.
 - (ii) Cllr Brackley had carried out the inspections and said that the equipment was in good order. He would also do the August inspections. There was evidence of dog fouling and local residents had noticed dog owners walking dogs in the play area at night. The Housing Association had still not repaired their wall at the entrance. Damage was still being caused to the stone wall owned by the Council at the other side of the entrance, by children removing stones from the middle of the wall. The Caretaker had asked them not to do it. Repairs would involve taking down a section of the wall and rebuilding it, which might possibly be of interest to the AONB dry stone walling group. It was suggested that the Village Association might include these items in their next newsletter.
- (b) Millennium Green
 - (i) Following more vandalism to the fencing at the BMX track Cllr I Skaife would look at an alternative fencing system.

12 Council Business

- (a) Caretaker Tasks for August: standard tasks plus repairs to damaged fencing at the BMX track, ball-stop netting at Play Area, repairs to the pedestrian gate at the Play Area. Following the complaint mentioned at the July meeting; more frequent sweeping of the bus shelter in Pateley Bridge was discussed.
- (b) To agree attendance at one-day YLCA conference on Friday 28 September 2018 in York at a cost of £115 per delegate: Cllr Thompson had expressed interest in attending and this was agreed, as it looked extremely useful.
- (c) To consider a request from the Clerk to attend a YLCA training day for more experienced clerks in October at a cost of £115: this was agreed.
- (d) Bandstand – repainting (see minutes of Joint Liaison): Cllr Skaife said that she had been in touch with the original donor who was visiting Pateley Bridge in August and had offered to pay for the paint. It had last been done in 2008. The Clerk had obtained a list of preferred contractors from HBC and was asked to pass this on to Bewerley Parish Council.
- (e) Drainage problems in the riverside walk pathway: the NYCC Field Officer had inspected the wall on the section near the car park and Wildings and agreed that the drains needed clearing. To pass on to HBC as the owner of the wall, along with a request for them to inspect the wall by the Nidd Walk car park.
- (f) Emergency Planning – update: the Resilience Plan had been updated by the two parish clerks including a GDPR compliant data protection/privacy notice. Before distribution, the Clerk asked whether there should be any reference to the new flood plain risk area and the impact this might have on using Bewerley Park Centre as a refuge, but this was not thought necessary.

13 Reports from Committees

- (a) Pateley Bridge and Bewerley Joint Liaison on 16 July 2018: the Minutes of this meeting had been circulated to councillors; Cllr Hawkesworth reported that the main area of discussion had been arrangements for the beacon lighting on the evening of 11 November 2018. Further information about this would return to the meeting following the next Joint Liaison meeting on 02 October.
- (b) Nidderdale Strategic Partnership on 26 July 2018: the Clerk to circulate.

14 Exchange of Information

- (a) There was a discussion about the road closure in Glasshouses for gully clearing and thanks were due to Cllr Thompson for obtaining clarification from Highways so that residents would be able to access their homes.

15 Parishioners' Representations

16 Dates of next meetings

The next full council meeting will be held on Tuesday 02 October 2018 preceded by a meeting of the Joint Liaison Committee at 6.15 pm in the Council Chamber.

The meeting closed at 9.15pm.