



PATELEY BRIDGE TOWN COUNCIL  
The Council Chamber, King Street  
Pateley Bridge, HG3 5LE

Tel: 07751 571 374 Email: [clerk@pateleybridgecouncil.org.uk](mailto:clerk@pateleybridgecouncil.org.uk)

## MINUTES OF THE MEETING HELD ON TUESDAY 03 JULY 2018

### Present:

Cllr C Skaife (Chairman)  
Cllr D Brackley  
Cllr C Hawkesworth  
Cllr S Hesselden  
Cllr M Holt

Cllr H Jefferson (Deputy Chairman)  
Cllr J Leggett  
Cllr S Lumley  
Cllr I Skaife  
Cllr M Thompson

Clerk: Mrs S Adamson

In attendance: one Parishioner.

- 1 **To accept Apologies and reason for absence:** Cllr Lumley had sent word that he would be late and he arrived at 7.25pm during Item 3.
- 2 **Councillors' Declarations of Interest and Consideration of Dispensations:**  
Cllr Hawkesworth declared a DPI in Item 8(a)(i).
- 3 **Parishioners' Representations**
  - (a) a letter from a Parishioner about speed of cyclists through the town: the Parishioner was concerned that cyclists were travelling at up to 40 mph and as they came silently, the danger to pedestrians was increased. The Clerk to forward to Highways stating that the Council agreed with the correspondent and asking them to consider installing an 'Elderly People Crossing' cautionary sign. There was a discussion about whether Vehicle Activated Speed (VAS) signs would be triggered by cyclists; the Clerk said that coincidentally she had received an email that day from the Chairman of the NYCC Transport, Economy and Environment Overview and Scrutiny Committee to say that the Committee would be making a recommendation to NYCC that it change its policy to allow parish councils to purchase and maintain VAS or Speed Indicator signs. Cllr C Skaife said that she was able to attend the meeting on 12 July 2018 when this recommendation would be made.
  - (b) a Parishioner had emailed the Council to say that she had come across two visitors to the town who told her that they were pleased with their accommodation and the food shops, but that the bus shelter was 'hot, tatty and full of rubbish'. The Clerk was asked to acknowledge her email and inform her that the Caretaker swept the bus shelter as one of his standard tasks, but it could not be done on a daily basis.
- 4 **Minutes of the Meeting held on Tuesday 05 June 2018:** it was proposed, seconded and agreed by a show of hands that the Minutes were a true record of the proceedings and they were signed by the Mayor. Cllr Lumley abstained as he had been on holiday.

## 5 Matters Arising

- (a) Min 6(a): report from the Parish Consultation Meeting on 28 June 2018:  
 Cllr Brackley and Cllr Hawkesworth had attended this meeting which they had found interesting and constructive, including a presentation by the Community Safety Team on the Prevent strategy. The following replies were received to the questions posed by PBTC:
- (i) Community Infrastructure Levy (CIL): *Killinghall Parish Council had also queried the need for such lengthy consultation documents which, whilst highly technical and data-led, failed to provide any comparison between the CIL and the current charging system, making it impossible for parish councils to understand the impact on future development. HBC said that they had a statutory obligation to issue the full consultation document for comment, and as they were still in the early consultation stages of the CIL they had no plans at present to undertake any financial comparisons, although they expected the impact to be positive as the CIL provided additional funding and avoided the current pooling restrictions whereby only five contributions could be directed to a particular village hall/open space.*
  - (ii) Single Use Plastic and how parish councils will implement the HBC policy: *measures that HBC will or intend to adopt were described – no single use plastic in any of their premises, making it a condition in their procurement procedures, providing free drinking water within their buildings - and it was hoped that parish councils would follow suit by removing single use plastic from their buildings and using their position of influence within the local community to promote plastic reduction initiatives.*
  - (iii) Free Wifi in the district towns: *HBC hoped that a full procurement process would begin imminently and be completed by the end of the year; in the meantime they were working with NYCC to secure the use of street lighting columns to site the hardware.*
- (b) Min 6(b): GDPR update: the Clerk reported that the amendment to the Data Protection Bill had removed local councils from the definition of 'public authority' meaning that local councils would no longer have to appoint a Data Protection Officer (DPO). The Clerk to circulate the Privacy Notice relevant for staff, councillors, volunteers, contractors, former councillors and former staff; and to publish it on the website.
- (c) Min 8(e): Harrogate District Community Infrastructure Levy (CIL) Preliminary Draft Charging Schedule Consultation (also see 5(a)(i) above): the Council supported the CIL rates but proposed that sites of 10 units or fewer, which attracted £50 per sq m in all areas, should be increased to sites of 25 units; it also requested clarification as to how independent parish councils would be in the decision making process; how monitoring would be carried out; and for confirmation that HBC would honour its original commitment that the CIL would give parish councils more flexibility as to how the money was spent, as it felt that the vague promise of a likely positive impact was insufficient.
- (d) Min 13(d): visit of In Bloom judges: there would be another litter picking party to help the Chamber of Trade before the judges' visit on 18 July. The Clerk was asked to contact HBC to request a deep clean and thorough sweep of Southlands car park and the recycling bins before the visit.

## 6 County Matters

- (a) Closure of A59 at Kex Gill and impact on Pateley Bridge: correspondence from Highways and HBC: NYCC intended to re-opened the A59 on Monday 09 July albeit with a single carriage way. Cllr Lumley said that an exhibition had been held in Norwood showing the re-alignment on the other side of the valley and other works, including alterations to the reservoir car park, re-siting of the bridleway, two underpasses, a crawler lane on the steepest part and three lanes at the junction. The target date for completion was 2021. In response to a question from Cllr Holt he said that there was still a risk of slippage but modern construction methods should obviate that possibility.
- (b) Cllr Jefferson expressed the view that the NYCC incinerator was an eyesore and asked Cllr Lumley whether it was going to be painted green rather than the current white colour. Cllr Lumley said there were no plans to do that and it was a wonderful facility and a model of efficiency and cost saving.

## 7 District Matters

- (a) Confirmation from HBC Parks and Gardens that they are no longer able to supply floral decorations for civic services in the District: although this was a further cost passed on to Pateley Bridge Council from HBC, it was agreed that the floral arrangements by a member of the Methodist Church had been absolutely beautiful.
- (b) Quality of Life Survey for residents of Nidderdale: conducted by Nidd Plus and HBC the survey would give people a chance to have their say and find out about local services and activities. Nidd Plus was also working with NYCC to further develop the community hub. The results from the survey would be available in the Autumn.
- (c) A resident had approached the Council about the re-surfacing of Little King Street the cost of which, as a private road, would be borne by property owners along the road. He had asked whether HBC would contribute to the cost on behalf of the residents of the council bungalows. Cllr Lumley advised that he should contact the Housing Department and the Estates Department.
- (d) Cllr Lumley said that the annual Harrogate Festival was about to start and there were district wide events with something for everyone.
- (e) Cllr Leggett said that he found the customer service telephone system at HBC extremely lengthy and awkward, making it difficult to get a response to a query.

## 8 Planning Matters – Cllr Hawkesworth left the room during the discussion of 8(a)(i).

- (a) Applications to Harrogate Borough Council
  - (i) DCPARISH 6.49.145.K.FUL 18/01117/FUL. *Construction of 10 space car park for Glasshouses Mill village shop/café along with associated tree works*. There had been many objections to this application: villagers had been told originally that all car parking would be within the mill site, it involved cutting down trees and destroying habitats for wildlife, and it was a tranquil and valuable area in the village. The application was discussed at length and it was finally agreed that the Council did not object to nor support the application but wished to seek safeguards: that if approved the car park should be available for parents on the school run and should be developed in the most sympathetic way possible. The Council also wished

to re-enforce the view of residents who felt let down having been assured that all parking would be included within the mill site.

- (b) Decisions by Harrogate Borough Council: the following were noted:
- (i) DCPCDEC 6.49.210.A.FUL 18/01230/FUL. *Conversion of 2 dwellings to form 3 apartments and 1 dwelling to include erection of two-storey and first floor extensions, alterations to fenestration and demolition of conservatory, at Chews Cottage, Old Church Lane, Pateley Bridge HG3 5LX.* Refused because the UPVC windows and doors, by virtue of their quantity and appearance would present an incongruous and alienated development that would be visually harmful and result in loss of special character; detrimental to the character and appearance of the host building, street scene and Conservation Area.
  - (ii) DCPCDEC 6.49.329.O.LB 18/01865/LB. *Listed building consent for the retention of timber decking to the rear of the Crown Hotel, High Street, Pateley Bridge HG3 5AP.* Approved subject to conditions.
- (c) Enforcement matters: none.
- (d) Appeals: none.

## 9 Financial Matters

- (a) Accounts for payment: it was proposed, seconded and agreed by all that the following should all be authorised for payment:
- (i) Clerk's expenses: postage, stationery, civic service: £84.67 inc VAT
  - (ii) HMRC PAYE Q1: £245.20 payable by 22 July 2018
  - (iii) YLCA: Training for Cllrs Marshall and Thompson 'Developing Your Skills as a Councillor': £90.
  - (iv) Harefield Hall: Civic Reception: £1,583.88 inc VAT
  - (v) Methodist Church: Civic Service donation: £70
  - (vi) Flowers for the Civic Service (personal reimbursement): £50
  - (vii) HBC Trade Waste charges for May: £20.42
  - (viii) Clerk's salary payable on 31 July 2018: Gross £657.18 Net: £575.38
- (b) Receipts: noted
- (i) Platt and Bajic: garage rental June: £31

## 10 Correspondence

- (a) To agree acceptance of a request for an additional plaque on a memorial bench: agreed, the family to make the arrangements.
- (b) To receive information about the Nidderdale Sprint Triathlon's running route through the town on Saturday 08 September 2018: the fifth race would take place on Saturday 08 September between 2.00 pm and 5.00 pm, following the same route as previous years, taking in the Recreation Ground and some sections of pavements in the town. The number of runners would be restricted to 200 and for the first time three teams of visually impaired triathletes from Henshaws would be taking part with a guide.
- (c) To receive information about the thanksgiving service for the life of Barry Dodd CBE: this had already been circulated to councillors; The Mayor and her Consort would attend the service at York Minster on Friday 20 July 2018.

## 11 Play Area/Millennium Green

- (a) Play Area
- (i) to agree cost of replacement seat on roundabout: the cost of the seat itself was £160 and Park Lane Services had quoted £520 to remove and dispose of the old seat and supply and fit the new seat. It was agreed that the seat should be ordered through Park Lane Services but Cllr I Skaife would install the seat as he was carrying out the weekly inspections. Cllr Jefferson offered to carry out the inspections in July and Cllr Holt said he would do it in August.
- (b) Millennium Green: Cllr Leggett had found a lot of litter around one of the seats but it was agreed that an anti-litter notice might be counterproductive.

## 12 Council Business

- (a) Caretaker Tasks for July: standard tasks plus completion of outstanding jobs and in particular the Glasshouses bus shelter.
- (b) Civic Service and Reception: accounts and feedback: it was agreed that this had been another uplifting service at the Methodist Church and a successful reception at Harefield Hall; the Mayor was congratulated on her inspirational speech. The Clerk said that the final costs, once councillors' and paying guests' contributions were deducted, had been £1,084 which was £30 over budget. This had been due to HBC withdrawing its contribution of floral displays in the Church.
- (c) To discuss content for parish newsletter: various topics were suggested; the Clerk to draft in time for the deadline of 20 July.
- (d) To discuss a quotation of £1,125 from Leander Architectural for the restoration of nine cast aluminium plaques on the Pateley Bridge Heritage Trail: the Parishioner present explained that the plaques had been commissioned using Heritage Lottery funding via the AONB. There was a consensus that these should be repaired but funding to do so needed to be investigated. To return to the Agenda. The Parishioner also explained that the accompanying leaflets were now virtually out of print and he would get a quote for reprinting. It was suggested that the Chamber of Trade might like to contribute to this cost.
- (e) To discuss a request from the tenant to buy the garage in Glasshouses: as the garage was attached to the bus shelter and the toilet block, it was felt that it would be too complicated to separate the different parts of the building; the tenant had also mentioned that the fascias needed repairing and that the roof had started to leak. The Clerk to let the tenant know the Council's decision, and that the Caretaker had already been instructed to carry out repairs,
- (f) Single Use Plastic meetings at HBC – to agree a delegate for future meetings: Cllr C Skaife said that she would attend the next meeting as it was important that the town was represented.
- (g) To discuss storage of sandbags when Skaife's garage is no longer available: a couple of places were suggested and the Clerk was asked to investigate these proposals with the Estates Department at HBC.

## 13 Reports from Committees

- (a) YLCA Harrogate Branch Meeting on 18 June 2018: this had already been circulated to councillors. Cllr Holt wished to highlight the advice from YLCA about deadlines for response to planning applications, as no decisions should be

made at council meetings if the application had been received following publication of the Agenda: request a time extension; the Chairman to call an extraordinary meeting with seven days' notice; to agree a designated subcommittee or individual opinion without a vote.

14 **Exchange of Information**

- (a) Cllr Leggett said that a couple of residents had expressed the view that the town's high profile had had a deleterious effect on the lives of the residents as it was now so busy!
- (b) The Clerk was asked to write to Mr Martin Holmes to thank him for another superb display at Fox's Head Well ahead of the 1940s weekend.

15 **Parishioners' Representations:** none.

16 **Dates of next meetings**

The next full council meeting will be held on Tuesday 07 August 2018 preceded by a meeting of the Christmas Lights Committee at 6.45 pm.

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