



PATELEY BRIDGE TOWN COUNCIL  
The Council Chamber, King Street  
Pateley Bridge, HG3 5LE

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## MINUTES OF THE MEETING HELD ON TUESDAY 03 APRIL 2018

### Present:

Cllr C Hawkesworth (Chairman)  
Cllr D Brackley  
Cllr T Brown  
Cllr S Hesselden  
Cllr H Jefferson

Cllr J Leggett  
Cllr S Lumley  
Cllr C Skaife (Deputy Chairman)  
Cllr I Skaife

Clerk: Mrs S Adamson

In attendance: six representatives of the Boy Scouts of America based at Menwith Hill.

Before the meeting commenced, the Chair informed the Council that the Flood Risk warning for the Nidd had risen from Yellow to Amber and he would be keeping his mobile switched on in case of further developments.

Cllr Hawkesworth welcomed the scouts and their leaders to the meeting. One of the scouts thanked the Council for the opportunity to attend the meeting and explained that they were studying local government as part of working towards one of their badges.

- 1 **To accept Apologies and reason for absence:** Cllr Critchley and Cllr Holt. In the absence of Cllr Holt, Cllr C Skaife took her place as Deputy Chair.
- 2 **Councillors' Declarations of Interest and Consideration of Dispensations:**  
Cllr Hesselden declared a non-pecuniary interest in Item 8(b)(i).
- 3 **Parishioners' Representations:** there were no representations.
- 4 **Minutes of the Meeting held on Tuesday 06 March 2018:** it was proposed, seconded and agreed by a show of hands that the Minutes were a true record of the Meeting and they were signed by the Chair.
- 5 **Matters Arising:** there were no matters arising.
- 6 **County Matters**
  - (a) Confirmation from Highways that it has received request for revisions to their gritting and clearing of footpaths map, and to receive their outline response:  
NYCC had explained that requests for upgrades were considered in late September and that the Council's requests (High Street to Post Office, Medical Centre, Low Wath Road to High School) had been added to the list, however requests were rarely granted as additions inevitably lead to a reduction in service elsewhere. The Clerk was asked to write to Highways again to say that the priority should be the footpath from the bottom of the High Street across the River to the Dales Corner store as many pensioners needed to reach the Post Office.

- (b) To receive information from NYCC about its intention to review the provision, funding and maintenance of VAS and SID signs: in response to many requests, NYCC was undertaking a review to look at the demand from parish councils prepared to fund the purchase and maintenance costs of Vehicle Activated Signs (VAS) or Speed Indicator Devices (SIDs). NYCC had supplied information about the use of the signs and projected purchase costs which ranged from £1,700 to £5,000. The Clerk reminded councillors that when this had last been debated, a decision had been made not to purchase a device as the Police Traffic Unit's data had shown that the average speed in the High Street was within the safety tolerance. County Cllr Lumley explained that some other villages had serious problems of speeding; the consultation was being carried out to see whether the criteria should be relaxed, although over-proliferation could dilute the message. Cllr C Skaife said this had been discussed at the Safer Neighbourhoods. The Clerk to respond to the survey in a positive manner.
- (c) County Cllr Lumley added the following news:
- (i) the Allerton Waste Recovery Park was now fully operational and would treat up to 320,000 tonnes of waste each year from the county and the City of York diverting more than 90% of waste from landfill;
  - (ii) NYCC was the first county to trade its legal services under the company name First North Law;
  - (iii) NYCC had made a successful bid to the DCMS for funding to complete the final 10% of its programme to make supafast broadband available throughout the county.
  - (iv) the Tour de Yorkshire would be coming through Pateley Bridge on Sunday 6<sup>th</sup> May resulting in widespread road closures in the area.

## 7 District Matters

- (a) Report from Cllr Hawkesworth following the Community Led Housing presentation in the Council Chamber on Tuesday 13 March: there was a national fund of £60 million per year for five years allocated to community led housing (affordable housing to rent or buy, built and managed by communities possibly in conjunction with a housing association); HBC had allocated an initial £585,832 as a start-up fund for feasibility studies, legal advice etc and anything else that a community needs to deliver a scheme. Cllr Hawkesworth suggested that some small sites on the High Street where dwellings had been demolished might qualify for consideration. To return to the Agenda after the elections.
- (b) Tree Preservation Order to be made at Byrill Farm: five trees had been specified individually: a cypress, a poplar, a cedar, a Colorado spruce and a beech tree. The consultation period with the affected parties would expire on 12 April and would be provisional thereafter for six months or until HBC confirms the order, whichever occurs first.
- (c) Loose Paving Stones in area at top entrance to Southlands car park – now repaired: HBC had repaired the loose and cracked paving stones but their operative had noted that other parts of the area were in need of attention.
- (d) Recent problems with fly tipping at recycling centre: there had been delays in emptying the bins resulting in overflowing bins and a great deal of rubbish left on the ground at the site, including a high percentage of general waste mixed in with the recycling, including two empty 10 litre containers of a corrosive chemical. After the Easter Bank Holidays, the situation was almost as bad and the Clerk

was asked to report this to HBC pointing out that at holiday times the population of the town increased dramatically and that extra services were required rather than delays. Cllr Jefferson was pleased to report that on the other hand the street cleaner had been active around the town.

- (e) Advice from Planning Department about half-day information session: these would be for parish councils to familiarise themselves with the overall framework of the planning system, to understand the basic components of the development management process, so that councillors can relate effectively to the decision making process of the planning department.
- (f) Hiring out of Bandstand at the Recreation Ground: following an enquiry from the Chamber of Trade about booking the bandstand for their 1940s weekend in July, HBC had confirmed that they only took bookings from bands wishing to play on a Sunday and that it was a decision for Pateley Bridge and Beverley as to what happened on Saturdays. The Council had absolutely no objections to it being used by the Chamber of Trade and the enquiry had been passed to Beverley.
- (g) Tour de Yorkshire: Cllr C Skaife suggested that extra cleaning of the public toilets would be required during the weekend of the Tour and Cllr Lumley agreed to follow this up. Cllr Skaife said that she was still certain that the rota for cleaning the toilets needed revision.

## 8 Planning Matters

- (a) Applications to Harrogate Borough Council
  - (i) DCPARISH 6.49.573.B.PNAFUL 17/04700/PNAFUL. *Prior Notification Agricultural Approval for erection of replacement agricultural storage building at North Syke Farm, Fellbeck HG3 5ER for JP & EA Burton & Son.* No objections.
  - (ii) DCPARISH 6.49.292.I.FUL 18/01228/FUL. *Erection of one dwelling (revised scheme) at 1 Riverside Cottage, Nidd Walk, Pateley Bridge HG3 5NA for Mr P Jenkins.* No objections.
- (b) Decisions by Harrogate Borough Council: the following were noted:
  - (i) DCPCDEC 6.49.722.A.LB 17/04375/LB. *Listed Building application for installation of replacement windows and doors at 1 The Bridge House, the Raikes, Wilsill HG 5EB, for Mr Hesselden.* Approved subject to conditions.
  - (ii) DCPCDEC 6.49.661.B.FUL 18/00405/FUL. *Conversion of existing barns to form additional living accommodation to include erection of single storey extension at Tub House, Wath Lane, Pateley Bridge HG3 5PL, for Mr Edward Lyons.* Approved subject to conditions.
- (c) Enforcement matters:
  - (i) Update from NYCC Planning Control about Cross Gates Quarry: this had been covered at the March council meeting, however concern was expressed that other builders were also using the site for disposal of rubbish. The caravan was still in place and a new building was being erected. The Clerk to follow up with HBC.
- (d) Appeals: none.

## 9 Financial Matters

- (a) Accounts for payment: these were all approved for payment, plus a payment to HMRC for Q4 PAYE of £309.92 due on 22 April which had not been included on the Agenda.
- (i) Clerk's expenses: mobile top-up, stationery, and reimbursement for legacy tree in Millennium Green: £123.49 inc VAT
  - (ii) YLCA: GDPR training to be attended by the Clerk and Cllr Leggett: £90
  - (iii) YLCA: membership fee 2018: £556
  - (iv) Nidd Plus: hire of room for sale of parking permits: £80
  - (v) Clerk's salary payable on 30 April 2018: Gross £644.34 Net: £565.04
- (b) Receipts: noted.
- (i) Platt and Bajic: garage rental March: £31

## 10 Correspondence

- (a) To receive a letter from the Scrutiny, Governance and Risk Manager at HBC informing the Council that an Expression of Interest has been received from the Glasshouses and Wilsill Community Pub Group to be treated as a potential bidder for The Birch Tree Inn: following receipt of the written request from the group, the full moratorium period had come into force, ending at midnight on 05 August 2018, during which time the owner could continue to market and negotiate sales but could not exchange contracts or enter into a binding contract to do so later. This would give the group the opportunity to put an offer together and place a bid but the vendor was not obliged to accept it.
- (b) To receive NALC Chief Executive's Bulletin including information on consultations on the effectiveness and application of the current standards regime, and on the draft revised National Planning Policy Framework: these would be available to councillors in the near future.

## 11 Play Area/Millennium Green

- (a) Play Area: Cllr Brackley reported that the equipment was all in order and Cllr Jefferson offered to carry out the inspections in April.
- (b) Millennium Green:
- (i) To consider a request to plant flowering bulbs in the Millennium Green: this request came from a member of the public who wished to plant bulbs under an existing tree which had been planted in memory of her father. It was agreed that the Council was very happy for her to do this as long as the bulbs were appropriate for the situation.

## 12 Council Business

- (a) Caretaker Tasks for April: standard tasks plus clearing of the steps from Top Wath Road to Greenwood Avenue.
- (b) To receive a copy of the Allotment Society's Insurance Policy: noted.
- (c) Sale of Parking Permits – update from Clerk: the four sessions had been very well attended and approximately 400 permits had been sold. Cllr Lumley thanked the Clerks and the councillors who had volunteered to man the sales desk at Nidd Plus, and at the suggestion of Cllr C Skaife, it was agreed that in the next council newsletter thanks should be expressed to Nidd Plus for continuing to sell permits throughout the year and to parishioners who supported the scheme, the only one of its kind in the Harrogate District to benefit residents.

- (d) To discuss damage caused by vehicles driving over Glasshouses Village Green and Protected Green Space at Old Church Lane/St Mary's: it was agreed that when the weather improved the Caretaker should repair the damage which was unfortunately a regular occurrence in these and other areas of the town as well. It was partly due to the size of goods vehicles. A discussion was held about an alternative including flagstones or grasscrete but this would not be allowed for a village green.

### 13 **Reports from Committees**

- (a) Safer Neighbourhoods meeting on 07 March, including replies to the questions posed by PBTC: This had been well attended due to the presence of Highways. Standard responses were received to two of the Council's questions, i.e. report uncleaned gullies and contractors' redundant signage via the parish portal; however to the query re the yellow lines on Park Road which the Council believed had not been correctly reinstated, Highways replied to say that it had been inspected on 08 March 2018 and was as described on the Traffic Regulation Order. Other topics covered had included parking on pavements (police have to witness obstruction as it happens), priority gritting routes, and the licensing of Highways contractors, who will now display their licence number on road signs. Also attending the meeting was the NYCC Youth Development Worker for the Harrogate area: managing 72 youth clubs in the County she had not received any requests for a youth club in the Pateley Bridge area but had offered to attend a council meeting if invited.

### 14 **Exchange of Information**

- (a) Cllr Lumley said that three groups in the town had received grants from the HBC TdY grant.
- (b) Cllr Brown said that he was not standing for re-election and wished the Council all the best for the future. The Mayor thanked him for his excellent contribution over the last six years.
- (c) Cllr Jefferson said she had spoken to the traffic warden about the flashings outside the Pancake House which needed reinstating.
- (d) Cllr Jefferson reported that she had met a representative from NYCC about the 'no cold calling' zones in the town. Netherdale was now included and revised signage would be erected with the new telephone number.
- (e) Cllr C Skaife said she had been approached by Mr Tordoff with a request to help with the In Bloom competition. To return to the next Agenda.
- (f) Cllr Hawkesworth said that this was his last meeting as Mayor and he wished to thank all councillors for their contributions over the year.

On behalf of the Boy Scouts of America, their Leader thanked the council for letting them observe the meeting and said that he had been impressed with the level of detail involved; in response, Cllr Hawkesworth thanked them for attending and said that the Council was pleased to reciprocate as it was most appreciative of the invitations to visit the Base for briefings and events.

### 15 **Parishioners' Representations:** none.

16 **Dates of next meetings**

On Tuesday 17 April 2017 there will be a meeting of the Mayor's Fund Committee at 6.45 pm, followed by the ANNUAL ASSEMBLY at 7.15 pm, and then a meeting of the Finance Working Group.

The next meeting will be held on Tuesday 08 May 2018 which will be the ANNUAL MEETING of the Council including installation of the new Mayor.

The meeting closed at 8.45 pm

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