



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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MINUTES OF THE MEETING HELD ON TUESDAY 06 MARCH 2018

Present:

Cllr C Hawkesworth (Chairman)	Cllr J Leggett
Cllr D Brackley	Cllr S Lumley
Cllr J Critchley	Cllr C Skaife (Deputy Chairman)
Cllr S Hesselden	Cllr I Skaife
Cllr H Jefferson	

Clerk: Mrs S Adamson

In attendance: two Parishioners

- 1 **To accept Apologies and reason for absence:** Cllr Brown and Cllr Holt
- 2 **Councillors' Declarations of Interest and Consideration of Dispensations:**
Cllr Hawkesworth declared a non-pecuniary interest in Items 10(c) and 12(d).
- 3 **Parishioners' Representations**
 - (a) Representation from a Parishioner about social media and attracting young people as candidates in the forthcoming parish council election: a Parishioner had requested that as a means of engaging with potential young parish councillors, the current councillors should ask advice about social media from the young people that they know. The Mayor Elect, Cllr C Skaife, said that if she was re-elected then she had various plans to involve young parishioners, and she hoped the Council would have a social media presence when its new website was up and running; in the meantime it was agreed to ask Nidd Plus to include some information on their Facebook page.
 - (b) One of the Parishioners present enquired about progress with highways matters that he had raised at the meeting on 06 February, and to also report that the wooden bridge rail was rotten. The Clerk to report to Highways.
- 4 **Minutes of the Meetings held on Tuesday 20 February 2018:** it was proposed, seconded and agreed by a show of hands that the Minutes were a true record of the proceedings and they were signed by the Chair.
- 5 **Matters Arising**
 - (a) Min 5(a) Clerks recommendations for committee meetings: the date for the Millennium Green AGM was confirmed as Tuesday 06 November. The Clerk to circulate the amended meeting schedule for 2018-2019.
 - (b) Min 5(c) to confirm repairs to Glasshouses Bus Shelter: it was agreed that the Caretaker should carry out the repairs as soon as possible and that he should use his judgement as to what was required.

6 County Matters

- (a) to confirm attendance at Safer Neighbourhoods meeting on 07 March 2018:
Cllr C Skaife and Cllr Brackley to attend. Questions to Highways, whose representatives were attending the meeting, had been forwarded and related to their gully clearing schedule and gully location map, contractors' signage abandoned on roadside after completion of works, and length of time taken to re-instate yellow lines.
- (b) to discuss snow clearing on footpaths – request to NYCC: although it was acknowledged that the schedule was set for this winter, it was agreed that a request should be made to Highways that the following footpaths should be cleared and gritted: the river bridge to Dales Market Corner; pavement to Medical Centre, pavement at bus terminus, and the pavement to the High School.

7 District Matters

- (a) Invitation to a Community Led Housing presentation in the Council Chamber on Tuesday 13 March from 6.00 pm to 8.00 pm: Cllrs Hawkesworth and Brackley to attend and report back.
- (b) Cllr Leggett requested that the area around the recycling bins in Southlands should be swept before Easter.

The Parishioner who had made the representation left the meeting at this point.

8 Planning Matters

- (a) Applications to Harrogate Borough Council: none.
- (b) Decisions by Harrogate Borough Council: the following were noted:
 - (i) DCPCDEC 6.49.550.A.FUL 18/00087/FUL. *Retention of converted car port to garage and sun room and single storey extensions at The Old Coach House, Fellbeck HG3 5EU, for Mrs V Grieve.* Approved subject to conditions.
 - (ii) DCPCDEC 6.49.15.J.FUL 17/05379/FUL. *Erection of replacement agricultural building at Cliff Grange, Fellbeck HG3 5EW, for Mr R Burton.* Approved subject to conditions.
 - (iii) DCPCDEC 6.49.379.FUL 17/05295/FUL. *Erection of pergola at Birch Garth, Lupton Bank, Glasshouses HG3 5QY for Mr Michael Iveson.* Approved subject to conditions.
 - (iv) DCPCDEC 6.49.492.A.FUL 18/00022/FUL. *Erection of stables and tack room at Cliff Top, Fellbeck, HG3 5EH for Mr J Mitchell.* Approved subject to conditions.
 - (v) DCPCDEC.6.49.724.FUL 17/05283/FUL. *Demolition of mechanic's garage and erection of three dwellings including altered access and six car parking spaces, at E and I C Auto Services, Ripon Road, Pateley Bridge HG3 5NL for Messrs Skaife.* Approved subject to conditions.
- (c) Enforcement matters:
 - (i) possible breach of control at Barn on Top Wath Road, as reported by a Parishioner and discussed at the council meeting on 16 January: Planning Enforcement had informed the Council that this was permitted development as the outhouses had been included in the original permission to convert the barn itself.

- (ii) Crossgates Quarry: Planning Control at NYCC had informed the Clerk that the application was awaiting further landscaping and ecological information from the applicant before it could progress; in the meantime the contractors had confirmed that more tipping had taken place following Phase 2 of the development at Grantley Hall, although the main quantities of material had been discharged.

(d) Appeals: none.

9 Financial Matters

- (a) Accounts for payment: the following were all approved for payment:
 - (i) Clerk's expenses: new printer/scanner, stationery: £82.37 inc VAT
 - (ii) Mr J E Benson, caretaking Aug 2017 to Jan 2018: £2,021.40 inc VAT
 - (iv) Clerk's salary payable on 29 March 2018: Gross £644.34 Net: £563.74
- (b) Receipts: the following were noted:
 - (i) Platt and Bajic: garage rental February: £31
 - (ii) HBC match funding for Christmas Lights 2017/18: £1,000
 - (iii) F M Shepherd & Sons, rental of Cemetery Field in 2018: £140
 - (iv) Nidderdale Allotment Society, rental for 2018: £285
 - (v) Nexus IT Consulting Ltd, planting at village sign: £60

10 Correspondence

- (a) Request from Yorkshire Dales Bushcraft to rent small area of woodland for outdoor activities including survival skills: an area of 16m x16m was required and although there was room in the Millennium Green, the Trust Deed forbade any trading activity.
- (b) Information about flying the flag on Commonwealth Day on 12 March 2018: Cllr I Skaife to do this.
- (c) Email from Head of Design and Engineering (North) Sustrans about Nidderdale Greenway Extension between Pateley and Dacre Banks: Cllr Lumley said that this had been discussed at the Nidderdale Strategic Partnership meeting and the project was at the stage of consulting landowners along the proposed route.
- (d) To receive information from HBC on forthcoming town and parish elections on Thursday 03 May 2018: this included key dates for the election and as discussed under Item 3(a), it was agreed to publicise the parish council elections well before the deadline for submission of nominations on Friday 06 April 2018 at 4.00 pm.
- (e) Update from the Environment Agency re silt removal in river: the work to clear vegetation from two gravel islands downstream of the river bridge would start on Monday 12 March and would take about three weeks to complete. This would reduce the degree of obstruction the gravel poses to the river when it is in spate. As the work entails lifting an excavator on and off the islands every day, and as entering the river lower down and tracking up the river bed would cause disturbance to the fishery, access would be gained from the Showground car park and some of the trees on the river bank would have to be removed; plans had been discussed with the Agricultural Society, HBC Parking Operations, Estates, Conservation and Arboriculture representatives.

11 Play Area/Millennium Green

- (a) Play Area: Cllr I Skaife had carried out the inspections and confirmed that the equipment was in good order.

- (i) He had received an estimate in the sum of £450 + VAT from Mr Ben Crosby for the necessary tree works and it was agreed that this should be accepted, the work to be done before the nesting season.
 - (ii) The Caretaker had estimated £750 to replace the posts and netting behind the goal posts (netting cost of £275); an alternative of using Yorkshire boarding was discussed but it was felt that this might be noisy if children kicked balls against it, so the first proposal was agreed.
 - (iii) Drainage on the football pitch was discussed and the Mayor said he would ask Snow Brothers if they still had the plans for the original drainage work they had carried out. It was agreed that the Caretaker should carry out the surface re-turfing at the goal mouths using Rowlawn Medallion turf as soon as possible after the Easter holidays.
- (b) Millennium Green: both Cllr I Skaife and Cllr Leggett commented on the amount of litter, including a discarded Christmas tree, and dog waste that had appeared since Christmas. Cllr Jefferson said she had spoken to the Dog Warden who had promised to include the Green when she visits Pateley Bridge.

12 Council Business

- (a) Caretaker Tasks for March: standard tasks, plus repairs to Glasshouses bus shelter, posts and netting at Play Area
- (b) DEFRA consultation on proposals to tackle crime and poor performance in the waste sector and the introduction of a new fixed penalty for the waste duty of care: the National Association of Local Councils (NALC) would respond to this consultation but was inviting comments from local councils on a number relevant questions, including improving householder awareness of their duty of care and the introduction of fixed penalty notices for householders passing their waste to an unauthorised person for fly-tipping. The Council was supportive of these suggestions.
- (c) General Data Protection Regulation – toolkit from NALC: it was felt that this was an overly complicated document, however it was noted that the Clerk was unable to take the role of DPO as it was a conflict of interest and Cllr Leggett offered to do this if he was re-elected.
- (d) To discuss complaint about Mayor's column in Nidderdale Herald: as this complaint had been sent in confidence, it was proposed, seconded and agreed unanimously hands that this should be discussed in committee at the end of the meeting and that Cllr C Skaife would chair the discussion.

13 **Reports from Committees**: there were no reports.

14 Exchange of Information

- (a) A complaint had been received about coaches (possibly school buses) parking in the Showground car park for long periods of time with their engines running, emitting hazardous fumes. The Clerk said she had passed this on to Bewerley Parish Council who had already been in correspondence with HBC about this.
- (b) Cllr C Skaife informed the Council that the Memorial Hall's AGM would be held on the 28th March when all committee members would retire; the Council's representative was Cllr I Skaife and she invited the Council to nominate its representative for the coming year. It was agreed unanimously that Cllr I Skaife should continue in this role.

15 **Parishioners' Representations:** there were no further representations.

16 **Dates of next meetings**

The next meeting will be held on Tuesday 03 April 2018 which will be the last full meeting of the current council.

On Tuesday 17 April 2017 there will be a meeting of the Mayor's Fund Committee at 6.45 pm, followed by the ANNUAL ASSEMBLY at 7.15 pm, and then a meeting of the Finance Working Group.

The remaining Parishioner left the meeting at this point and the Council went into committee to consider the confidential complaint (Item 12d); it was discussed in detail, recommendations were agreed and the Clerk was asked to draft a reply based on the discussion, for approval by the Council before despatch.

The meeting closed at 9.35pm.

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