



PATELEY BRIDGE TOWN COUNCIL
The Council Chamber, King Street
Pateley Bridge, HG3 5LE

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MINUTES OF THE MEETING HELD ON TUESDAY 02 JANUARY 2018

Present:

Cllr C Hawkesworth (Chairman)
Cllr D Brackley
Cllr T Brown
Cllr J Critchley
Cllr S Hesselden

Cllr M Holt (Deputy Chairman)
Cllr H Jefferson
Cllr J Leggett
Cllr S Lumley
Cllr C Skaife
Cllr I Skaife

Clerk: Mrs S Adamson

One Parishioner (part)

- 1 **To accept Apologies and reason for absence:** none. The Chair welcomed everyone to the meeting, wished them a Happy New Year and thanked them for all their contributions during the previous year.
- 2 **Councillors' Declarations of Interest and Consideration of Dispensations:**
Cllrs I & C Skaife declared a Disclosable Pecuniary Interest (DPI) in Item 8(a)(vi). As a Steward of the Methodist Church, Cllr Hesselden wondered whether he should declare a non-pecuniary interest in the same planning application, but the Clerk said that this did not fall within the confines of the Council's Code of Conduct.
- 3 **Parishioners' Representations**
 - (a) Request from a Parishioner to improve the bus shelter: following the success of the artwork installed in the Youth Shelter, a Parishioner had suggested that the Bus Terminus would benefit from similar decoration. Cllr C Skaife and Cllr Holt agreed to liaise with the school and with NVA to explore level of interest.
 - (b) Gritting and snow clearing on Top Wath Road and School Hill: a Parishioner had complained that since the closure of the NYCC depot in the town he had on several occasions had to clear snow and grit the roads; he asked the Council to bring this to the attention of the County Council and to ask them to refill several salt bins in the area. This was discussed under Item 5(a) below.
 - (c) Problem of cars parking on the Green at Southlands: to be placed on the Agenda of the next meeting.
- 4 **Minutes of the Meetings held on Tuesday 19 December 2017:** it was proposed, seconded and agreed by all that the Minutes were a true record of the proceedings and they were signed by the Chair.
- 5 **Matters Arising**
 - (a) Min. 3(c): NYCC Winter Maintenance Programme: councillors had received several complaints about the lack of snow clearing and the gritting, the failure compounded by the arrival of a snow plough once it had started to rain, and the late instructions to local subcontractors. The Clerk to forward to Highways.

6 County Matters

- (a) Parish Portal status update: the Clerk said she had used the Parish Portal to request replenishing of grit bins on Harewell Close and Bishop Close; both were now marked as resolved, although they had not been replenished, so it was not clear whether this meant that it had been added to the work schedule with no indication of when it would be done. The Clerk to ask Highways for clarification and to ask that all bins in the parish should be inspected and filled as necessary.
- (b) Order to confirm diversion of Footpath No 15.58/9 Nidd View: noted.

7 District Matters

- (a) Cllr Lumley said that HBC were in the process of setting their budget:
- (b) Cllr Leggett reported that there was a lot of rubbish in the top of the Southlands car park and two broken signs needed replacing. The Clerk to report.
- (c) Cllr Critchley queried the amount of money spent on minor roads for the Tour de Yorkshire in contrast to the financial constraints placed on the winter maintenance programme, and although Cllr Lumley said that this money was from a different budget and the Event brought a lot of money into the local economy, Cllr Critchley said that the impressions was not a good one.

8 Planning Matters

- (a) Applications to Harrogate Borough Council
- (i) DCPARISH 6.49.375.H.FUL 17/05023/FUL. *Erection of 3 no. shepherds' huts and 1 no utility hut; installation of package treatment plant; formation of parking and associated groundworks and landscaping at Cruck Cottage, Wath Road, Pateley Bridge HG3 5PG, for Mr & Mrs D Spence.*
No objections.
- (ii) DCPARISH 6.49.188.J.FUL 17/05050/FUL. *Erection of one dwelling and alterations to dry stone boundary wall at Byril Farm, Lupton Bank, Glasshouses HG3 5EB, for Mr Blogg.* The Council did not object to or support the application but commented that it did not think that the flat roof over the sitting room and the balustrading was in keeping with the vernacular architecture.
- (iii) DCPARISH 6.49.39.A.TPO 17/05392/TPO. *Felling of 2 sycamore trees (T1 & T2) with area A39 of TPO 01/1970 RPB, at Woodclose House, Ripon Road, Pateley Bridge HG3 5NL, for Mrs C Prescott.* The Council would defer to the Arboriculturist.
- (iv) DCPARISH 6.49.723.FUL 17/04965/FUL. *Installation of roof lights at 1 The Old Courthouse, Church Street, Pateley Bridge HG3 5LB, for Mr R Burnett.* No objections.
- (v) DCPARISH 6.49.430.B.TPO 17/05137/TPO. *Felling of 1 sycamore within TPO Order 01/1970 at High Harefield Cottage, Pateley Bridge HG3 5DG for Mr G Blacker.* The Council would defer to the Arboriculturist.

Having disclosed a pecuniary interest, Cllr I Skaife and Cllr C Skaife left the room at this point and returned after the Council's decision had been made.

- (vi) DCPARISH 6.49.724.FUL 17/05283/FUL. *Demolition of mechanic's garage; erection of three dwellings including altered access and six car parking spaces, at E and I C Skaife Auto Services, Ripon Road, Pateley Bridge HG3 5NL, for DM & IC Skaife.* No objections with one abstention.

- (b) Decisions by Harrogate Borough Council: none.
- (c) Enforcement matters: none.
- (d) Appeals: APP/E2734/D/17/3188907. Application Ref: 6.49.715.A.FUL 17/00118/HOUSER. Appeal to the Secretary of State against refusal of permission by HBC for conversion of existing garage to annex and erection of detached garage at Own Barn, the Knott, Pateley Bridge HG3 5NH, for Mr T Pickering. Appeal to be determined on the basis of written representations. Pateley Bridge Town Council had had no objections to the application but it had been refused by HBC by virtue of its form, appearance, scale and style, and its failure to preserve traditional agricultural interest of the building.

9 **Financial Matters**

- (a) Accounts for payment: the following were all approved for payment:
 - (i) Clerk's expenses: postage, toner, stationery phone top up: £64.15
 - (ii) HBC trade waste emptying of bin from 01/10/17 to 31/03/18: £61
 - (iii) HBC floral display £1,991.99 inc VAT
 - (iv) Clerk's membership of SLCC and ALCC £145
 - (v) Community Publications, winter newsletter £240 inc VAT
 - (vi) HMRC PAYE Q3 £445.16
 - (vii) Clerk's salary payable on 31 January 2018: Gross £859.12 Net: £735.32
- (b) Receipts: noted.
 - (i) Platt and Bajic: garage rental December: £31
- (c) To receive information from Barclays and Santander about 'Open Banking' and ring-fenced retail banking: noted.

10 **Correspondence**

- (a) A letter from Northern Gas Networks about their proposal to establish a Gas Governor at Lupton Bank, Glasshouses: noted.
- (b) Letter from HBC confirming removal of Recycling Bring Banks in the District, including the one at the Half Moon Caravan Park, Fellbeck: noted.
- (c) To receive the White Rose Update newsletter from the YLCA: noted.
- (d) Email from Mr Martin Holmes about display at Fox's Head Well to celebrate Tour de Yorkshire: the Council thought that this was an excellent idea. The Clerk to ask the Buller family for permission.

11 **Play Area/Millennium Green**

- (a) Play Area: Cllr Brackley had carried out the inspections and reported that the equipment was in order. Cllr I Skaife had met a contractor on site to discuss tree and ground work; a report with costs to be received before the end of February. Cllr Critchley to carry out the inspections in January.
- (b) Millennium Green: report from Cllr Leggett: Cllr Leggett had completed his editing of all the papers the Council had inherited from the previous trustees, and presented his report. There were several things to note and comply with, and clarification about other issues was needed. The Finance Working Group to take forward. The Chair thanked him for carrying out such a time-consuming task and summarising it for the Council.

12 Council Business

- (a) Caretaker Tasks for January: Cllr Jefferson reported that the Caretaker Group had held a pre-season meeting with the Caretaker earlier in the evening. The coming year was the third and final year of the current contract and Mr Benson was happy to continue. Various up and coming tasks were discussed and in the meantime, any outstanding jobs were being completed.
- (b) To receive nominations for Mayor Elect 2018: Cllr Brown had nominated Cllr C Skaife who had accepted the nomination and she was duly voted in unanimously.
- (c) Community Resilience Exhibition on Saturday 13 January: To be held at the Memorial Hall from 12 noon, when information on how to protect property within the flood risk area would be available. Cllrs Leggett and Holt kindly offered to distribute flyers to the relevant households and Bewerley would be doing the same on the other side of the river.
- (d) Commuted Sums spreadsheet as at December 2017: noted. Cllr C Skaife said that the Memorial Hall had never received any money for their replacement boiler. The Clerk to follow up. It was noted that the Broadbelt Hall had over £4,000 which would be returned to the developer in April 2019.

13 **Reports from Committees**: there had been no recent meetings.

14 Exchange of Information

- (a) Cllr Brackley pointed out that the bin on the footpath from Glasshouses to Pateley had disappeared. He also reported that there were some loose flags in the area by the parish noticeboard. The Clerk to follow up with HBC.

15 **Parishioners' Representations**: none.

16 Dates of next meetings

The next meeting will be held on Tuesday 16 January 2018

The following meeting will be held on Tuesday 06 February 2018

The meeting on the 16 January will be followed by a meeting of the **Mayor's Fund Committee**